

# AGENDA

## Public Board Meeting

**Date:** Thursday, 25 November 2021  
**Venue:** Via Video / telephone conferencing using Microsoft Teams link  
**Time:** 9.30am – 11.25am Public Board Meeting  
 11.35am – 12.30pm Part Two of meeting

Membership		Attendance
<b>Board Directors:</b>	Paddy Bradley (PB) Mandy Clarke (MC) – Co-Deputy Chair Richard Clewer (RC) Doug Gale, MBE (DG) Andrew Gudgeon, OBE (AG) Col Nev Holmes (NH) Paul Moorby, OBE (PJM) - Chair Carole Kitching (CK) Alison North (AN) – Co-Deputy Chair David Renard (DR) Keeran Vetriko (KV) Pam Webb (PWe) Prof Ian White (IW) Suzanne Wigmore (SW)	✓ ✓ Apologies ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓
<b>Advisors to the Board:</b>	Terence Herbert (TH) Susie Kemp (SK)	✓ ✓
<b>Observers to the Board:</b>	Cllr Pauline Church (PCh) Cllr Gary Sumner (GS)	✓ ✓
<b>In Attendance:</b>	Claire Alexander (CA) Rory Bowen (RB) Tim Burghes (TB) Phil Clement (PC) Sam Fox (SF) Anwen Jones (AJ) / Emily Manser (EM), BEIS Representatives Debby Skellern (DS) Leanne Sykes (LS)	✓ tentative ✓ ✓ ✓✓ ✓
<b>Guests:</b>	Margaret Firth – Wiltshire Community Foundation ✓ <b>Members of the Joint Scrutiny Panel</b> Cllr Junab Ali - Swindon Borough Council ✓ / Cllr Ian Thorn – Wiltshire Council ✓ / Amanda Newbery ✓ <b>Member of the Joint Scrutiny Panel and of SWLEP Limited</b> Craig Holmes – Ball Aerocan ✓	
<b>Chairman:</b>	Paul Moorby (PJM)	
<b>Minutes:</b>	Deborah House (DKH)	

	<b>9.30am</b>	<b>Start of Public meeting</b>			
<b>Item</b>	<b>Timing</b>	<b>Topic</b>	<b>Paper No.</b>	<b>Lead</b>	
1.0	9.30am	Welcome / Apologies / Conflicts of Interest	Verbal	PJM	
2.1	9.30am	Review of Draft Minutes of public Board Meeting of 30 September 2021.	Paper 2.1	PJM	For approval
2.2		Matters Arising: <ul style="list-style-type: none"> <li>• More information on spend for the Getting Building Fund would be available at the November Board Meeting. <b>ON AGENDA</b></li> <li>• The size and impact of the voluntary sector for future Board discussion. <b>ON AGENDA</b></li> </ul>	Verbal	PJM	
3.0	9.35am	Submitted questions	Paper 3.0	PJM	
4.0	9.40am	Strategy update <ul style="list-style-type: none"> <li>• Mobilising hydrogen strategic priorities</li> <li>• Plan for Growth update</li> </ul>	Paper 4.0	DS	For information
5.0	9.50am	Chief Executive's report	Paper 5.0	PB	For approval / information
6.0	10.05am	Q2 2021-22 Income and Expenditure report	Paper 6.0	PB	For information
7.0	10.15am	Subgroup updates <ul style="list-style-type: none"> <li>• Skills and Talent</li> <li>• Business Environment</li> <li>• Ideas, Infrastructure and Place</li> </ul>	Verbal update	CK AN SW	For information
8.0	10.25am	Programme Status Report	Paper 8.0	CA	For information
9.0	10.30am	Business Action Plan Q2 July-Sept 2021	Paper 9.0	DS	For information
10.0	10.40am	Swindon and Wiltshire Voluntary and Community Sector – growing collaborations	Presentation	MW / PW / SW	For discussion
11.0	11.20am	AOB	Verbal	PJM	



Item	Timing	Topic	Paper No.	Lead	
		<b>Date of next Board meeting:</b> Thursday, 27 January 2022  9am for Directors only 9.30 – 12.30pm for Public Board Meeting		PJM	
		<b>Future Meeting dates for 2022</b>  Thursday, 24 March 2022 Thursday, 26 May 2022 Thursday, 21 July 2022 Thursday, 29 September 2022 Thursday, 24 November 2022  All via video / telephone conference until further notice.			
	11.25am	<b>Close of Part ONE - Public Meeting</b>			
		<b>Comfort Break</b>			
	11.35am	<b>Start of Part Two of meeting</b>			
		The public are excluded from this part of the meeting under the terms of the Swindon & Wiltshire Local Enterprise Partnership Assurance Framework Appendix C, which describes reasons for exclusion of access by the public to meetings and /or reports. In this case the matters discussed will include a disclosure of confidential information.			
1.1		Approval of minutes from Part Two of meeting of 30 September 2021		PJM	
1.2		Matters arising as per Part 2 agenda			
2.0		Growing Places Infrastructure Fund (GPIF)		PC	
3.0		Business Cyber Centre update			
3.1		<ul style="list-style-type: none"> <li>Business Cyber Centre Governance update</li> </ul>		CA	
3.2		<ul style="list-style-type: none"> <li>Business Cyber Centre Mobilisation update</li> </ul>		TM	
	12.30pm	<b>End of Part Two of meeting</b>			



	<b>Board Directors:</b> Paddy Bradley (PB) Mandy Clarke (MC) Andrew Gudgeon, OBE (AG) Col Nev Holmes (NH) Paul Moorby, OBE (PJM) - Chair David Renard (DR) Keeran Vetriko (KV) Pam Webb (PWe) Prof Ian White (IW) Suzanne Wigmore (SW)	<b>Board Advisers:</b> None  <b>Observers:</b> Cllr Gary Sumner Cllr Pauline Church – representing Richard Clewer
<b>Apologies:</b>	Richard Clewer (RC) – SWLEP Board Director Doug Gale MBE (DG) – SWLEP Board Director Carole Kitching (CK) - SWLEP Board Director Alison North (AN) - SWLEP Board Director Sam Fox (SF) and Terence Herbert (TH), Wiltshire Council Susie Kemp (SK), Swindon Borough Council	
<b>In attendance:</b>	Claire Alexander (CA) / Phil Clement (PC) / Tom Marshall (TM) / Debby Skellern (DS), SWLEP Chris Parsons (CP), Swindon Borough Council Rory Bowen (RB) / Leanne Sykes (LS), Wiltshire Council Anwen Jones (AJ) and Emily Manser, BEIS representatives	
<b>Guest(s):</b>	George Jeans, Wiltshire Council - member of the SWLEP Joint Scrutiny Panel Andy Hogben, Chem Ring Group – member of the Joint Scrutiny Panel and of SWLEP Limited Members of SWLEP Limited: Toby Howkins YTKO Ltd / Phillip Mills, SWMAS / Anita Gera, Gera Solutions / Andrea Witcombe, NFU / Nir Zlochover, WAC Services	
<b>Chair:</b>	Paul Moorby (PJM)	
<b>Minutes:</b>	Deborah House (DKH)	
<b>Location:</b>	Via conference call	

Item	Narrative	Deadline
<b>1.0</b>	<b>Welcome / Apologies / Conflicts of Interest / Board Appointment</b>	
	<p>The meeting opened at 9.33am and the Chair welcomed attendees. Particular welcome was extended to any members of the public who had joined the meeting, members of the SWLEP Joint Scrutiny Panel and members of SWLEP Ltd.</p> <p>Apologies were noted.</p> <p>PJM reminded attendees of the Conflict of Interests policy and of standing items. No additional conflicts were declared.</p>	



<b>2.0</b>	<b>Review of minutes and matters arising</b>	
<b>2.1</b>	The minutes of the Board Meeting held on 22 July 2021 were reviewed and approved	
<b>2.2</b>	<b>Matters Arising:</b> Matters arising were completed or in train.	
<b>3.0</b>	<b>Submitted Questions</b>	
	No submitted questions had been received for this agenda.	
<b>4.0</b>	<b>Governance Framework annual review 2021</b>	
	<p>DS spoke to the paper and outlined the process for the review of the SWLEP Governance Framework.</p> <p>Government had released an updated guidance for the National Assurance Framework, the previous iteration of which had been in 2019. The deadline for submitting the revised framework to Government was 31 October 2021.</p> <p>Updates to be included were:</p> <ul style="list-style-type: none"> <li>the provision of a Directors' Expenses Register on the website, and an updated Treasury Green Book methodology.</li> </ul> <p>As the LEP Review had impacted on general governance practices, the rules had been relaxed and there were four exceptions being made:</p> <ul style="list-style-type: none"> <li>Board Director recruitment processes could be relaxed with terms of office for Directors, Chairs and Deputy Chairs, to be extended by one year if necessary;</li> <li>the drive towards gender balance could be lessened; and</li> <li>private sector membership could drop below the required levels.</li> </ul> <p>However, this relaxation could be rescinded depending on the outcome of the LEP Review. Any changes were to be advised to BEIS representatives, but the SWLEP had no plans to take advantage of these rule changes.</p> <p>The Governance Working Group was now established and would meet monthly up to January 2022 or beyond. This was a review in the context of SWLEP's current format. If that were to change as a result of the LEP Review, SWLEP would make additional amendments to reflect that.</p> <p><b>The Swindon &amp; Wiltshire Local Enterprise Partnership Board: DELEGATED to the SWLEP Chair the approval of changes required to the Governance Framework to meet the national guidance taking into consideration the advice of the Governance Working Group; and</b></p>	



	<b>NOTED that SWLEP's Mid-term Performance Review will be held on 12 October 2021.</b>	
<b>5.0</b>	<b>Chief Executive's report</b>	
	<p>PB presented to the meeting. The presentation can be accessed by following the link below. Item 5.0 - Slides 1-3.</p> <p><a href="https://static.swlep.co.uk/swlep/docs/default-source/board-meetings/2021/30-sep-2021/paddy's-reports.pdf?sfvrsn=46f5ec01_4">https://static.swlep.co.uk/swlep/docs/default-source/board-meetings/2021/30-sep-2021/paddy's-reports.pdf?sfvrsn=46f5ec01_4</a></p> <p><b>Amendment to the funding agreement with Swindon Borough Council concerning studies to support the re-development of the Honda site</b></p> <p>£250,000 of LGF capital had been allocated to support the use of the Honda site.</p> <ul style="list-style-type: none"> <li>• £50,000, for a study to look at the use of energy on the site. Once the site had been sold to Panettoni, it was deemed the study would be of benefit to the owner and in breach of Subsidy Control rules. Thus, it was proposed to rescind the allocation of £50,000; and</li> <li>• £200,000 for a Transport Study, to look at the change of use in transport movements around the site. The Study would look to understand the implications on the transport system of potential increased movements and potential need for another exit/entrance at the site and was seen as a benefit to the area as a whole.</li> </ul> <p>Therefore, it was proposed to make an amendment to the funding agreement with Swindon Borough Council, reducing the allocation to £200,000.</p> <p>DR checked that this proposal had been with the engagement and agreement of Council Officers. PB confirmed that it had been made with the agreement of SBC officers.</p> <p>Panettoni was looking to engage with all partners on its environmental plan. SWLEP had offered the company a slot at its conference as part of its consultation process, but as yet no feedback. The meeting was advised that the company was already engaging with local residents and appeared to be doing a good job.</p> <p><b>Reporting the SWLEP's full accounts for 2020-21 and the linked annual report</b></p> <p>The audited accounts had now been filed and were available at Companies House. SWLEP had acted beyond legal requirements.</p> <p>SWLEP proposed that Monahans be re-engaged as the auditors for next year's accounts. The 2021/22 would be published and available by July 2022.</p> <p><b>Progress on delivering the SWLEP Annual Conference and Expo 2021</b></p>	



	<p>PB updated the meeting on the progress of the arrangements for the SWLEP Annual Conference and Expo, detailing the list of speakers and workshops for the day.</p> <p><b>Arrangements for the development of the SWLEP Plan for Growth strategy</b></p> <p>The Plan for Growth contained a strong emphasis on net zero. SWLEP's Local Industrial Strategy would now evolve into its Plan for Growth.</p> <p><b>The Swindon &amp; Wiltshire Local Enterprise Partnership Board: ENDORSED the change to the funding agreement with Swindon Borough Council, reducing the payment to £200,000 for a transport study into the use of the Honda site;</b></p> <p><b>AUTHORISED the appointment of Monahans MHA as auditors for the SWLEP's accounts for 2021-22; and</b></p> <p><b>NOTED the information included in the other items in the report.</b></p>	
<b>6.0</b>	<b>Subgroup updates</b>	
	<p>PB spoke to the meeting. The presentation link is as above in Item 5.0. Slides 4-7.</p> <p><b>Skills &amp; Talent Subgroup</b></p> <p>The Chair for this Subgroup was CK, but PB would report in her absence. At the last meeting there was a focus on:</p> <ul style="list-style-type: none"> <li>• the Skills White paper;</li> <li>• an update from the Careers Hub, which was funded from the Careers &amp; Enterprise Company (CEC). Overall performance was good;</li> <li>• the progress of the YourPlacement platform;</li> <li>• an updated Apprenticeship Strategy to increase the uptake in the area with a targeted campaign for employers;</li> <li>• an update on the Institute of Technology; and</li> <li>• an update of SWLEP as a Gateway organisation for the Kickstart scheme.</li> </ul> <p>It was also felt that T-level qualifications should be added to the Apprenticeship Strategy.</p> <p><b>Business Environment Subgroup</b></p> <p>The Chair for this Subgroup was AN, but PB would report in her absence. There were two main elements for the Subgroup to monitor:</p> <p><b>Business Cyber Centre (BCC)</b></p> <ul style="list-style-type: none"> <li>• £3.7m from Government had been allocated to do capital works;</li> <li>• SWLEP had been using £580,000 transferred from LGF to keep work going;</li> <li>• reports on the publicly funded element of the project would be received at the Public Board Meetings;</li> </ul>	





- private sessions of the Board would receive reports on the commercial aspects of the BCC;
- the press and marketing pack were available, but SWLEP was waiting for the landlord to countersign the lease.

#### **Growth Hub activity**

- the Growth Hub was working well and a recent BEIS review had given the Growth Hub a good evaluation with its performance considered to be good and innovative;
- the Growth Hub was fully integrated into the SWLEP; it was not a separate entity and core funding also helped to support its operations; and
- the Growth Hub's success was in part due to its excellent relationships with councils and chambers etc, by not trying to do everything itself, the business support offered was of good quality.

#### **Ideas, Infrastructure and Place Subgroup**

SW was the Chair of this Subgroup, and she updated the meeting on the subjects discussed:

- the EU-funded Inward Investment Programme was coming to a close at the end of December 2021;
- Growing Places Infrastructure Fund (GPIF) had issued £8m in loans to 12 projects. Applications were linked to SWLEP's strategic priorities. Oversight would be given by this Subgroup as part of the diligence process;
- SWLEP was working on its Hydrogen Strategy;
- consultations were open for Net Zero Hydrogen Fund, Hydrogen Business Model and UK Low Carbon Hydrogen Standard and SWLEP was supporting companies to bid;
  - scheme to pilot commercial vehicles along the M4 corridor with hydrogen;
  - green hydrogen vs grey or blue hydrogen;
  - looking into a feasibility study for small scale hydrogen production;
- updates received from SBC and WC on their Levelling Up plans;
- business representatives needed on the group, particular within the transport and utilities sectors;
- new name for the group sought; and
- the Rail Strategy discussion was moved to the next meeting in November.

Items for future meetings included:

- updates on the plans for the Futures High Street Funds for Swindon, Salisbury and Trowbridge;
- electric vehicle charging; and
- Broadband and digital connectivity.





	A specific green day had been planned for COP26. The BEIS representative agreed to make contact with the BEIS colleague leading on hydrogen production.	
<b>7.0</b>	<b>Programme Status report</b>	
	<p>CA spoke to the paper. The slides can be accessed via the following link.</p> <p><a href="https://static.swlep.co.uk/swlep/docs/default-source/board-meetings/2021/30-sep-2021/swlep-sept-2021-programme-status-report.pdf?sfvrsn=f37e50f_4">https://static.swlep.co.uk/swlep/docs/default-source/board-meetings/2021/30-sep-2021/swlep-sept-2021-programme-status-report.pdf?sfvrsn=f37e50f_4</a></p> <p>Two projects were RAG rated at AmberRed:</p> <ul style="list-style-type: none"> <li>the White Hart Junction, which was an extremely complex Department for Transport retained scheme;</li> <li>and the Business Cyber Centre which was RAG rated AmberRed because the lease had yet to be signed.</li> </ul> <p>Three New Eastern Villages projects for Swindon Borough Council would be completed by the end of the year. These were Department for Transport retained schemes and were very complex. The M4 Junction 15 project had been allocated £3m from SWLEP and SBC was working closely with Highways England.</p> <p>Andy Wallis from Environment Agency was (EA) invited to the Delivery &amp; Performance Team (DPT) meeting with regard to the Riverpark project. It was good to get confidence and assurance from EA and he expressed gratitude for the contribution of £6m from SWLEP towards this project.</p> <p><b>Getting Building Fund</b> Project costs were increasing owing to the increased cost of materials. Additional funds would therefore be required for Porton and the Carriageworks.</p> <p>More information on spend would be available at the November Board Meeting.</p> <p><b>Growth Hub</b> Recently undertook a half year review for Growth Hub. The feedback received had been good.</p> <p><b>SME Competitiveness Programme</b></p> <ul style="list-style-type: none"> <li>Working with YTKO and SetSquared</li> <li>Met with funders recently and discussed the changes with regard to Honda</li> </ul> <p><b>GPIF</b> Two new loans had been issued to Potts Partnership and Simpson &amp; Partners since the last Board Meeting.</p>	<b>Nov 2021</b>



	<p>Agriculture was one business sector which had been hard to reach. A business support package was being put together via Peer Networks to help the agricultural sector. And within Education, the Careers Hub was linking up with schools and colleges on the Hub Incubation Project (HIP) which would track the attitude of girls to maths in Year 7.</p> <p><b>The Swindon &amp; Wiltshire Local Enterprise Partnership Board: NOTED the contents of the paper.</b></p>	
<b>8.0</b>	<b>AOB</b>	
	<p>The Chair added the following link to the chat function with particular reference to Page 35 concerning the Skills Plans.</p> <p><a href="https://western-gateway.co.uk/wp-content/uploads/2021/09/IER2-Report-FINAL.pdf">https://western-gateway.co.uk/wp-content/uploads/2021/09/IER2-Report-FINAL.pdf</a></p> <p>The challenges within the Western Gateway were the Levelling Up agenda; to show that the whole area would gain as part of the Western Gateway, not just the urban centres of Bristol and Cardiff, as the Western Gateway showed massive rural coverage.</p> <p>For future board discussion: The size and impact of the voluntary sector. For example, some charities had significant turnover, and would consider themselves businesses with risks, definitely not amateur and not free and some were also large employers. What else could SWLEP do to assist in raising awareness and helping with skills shortages in this sector? And maintain the collective energy of volunteering since the pandemic?</p>	
	<b>Date of next meeting</b>	
	<p>Thursday, 25 November 2021</p> <p>Directors to meet at 9am for the start of the public meeting at 9.30am.</p>	
	<p><b>Future Meetings</b>  Thursday, 27 January 2022  Thursday, 24 March 2022  Thursday, 26 May 2022  Thursday, 21 July 2022  Thursday, 29 September 2022  Thursday, 24 November 2022</p> <p>Meetings will be held via video/teleconference until further notice.</p>	
	<b>Close of Part ONE of the meeting at 10.36am</b>	
	<p>The public are excluded from this part of the meeting under the terms of the Swindon &amp; Wiltshire Local Enterprise Partnership Assurance Framework Appendix C, which describes reasons for exclusion of access by</p>	



	the public to meetings and /or reports. In this case the matters discussed will include a disclosure of confidential information	
	<b>Start of Part TWO of the meeting at 11.15am</b>	

Draft



**Intentionally left blank – questions received from members of the public will be circulated ahead of the meeting.**



<b>Security Level:</b>	Confidential <input type="checkbox"/>	Restricted <input type="checkbox"/>	Unclassified <input checked="" type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>
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<b>Meeting &amp; Date:</b>	SWLEP Board - Thursday, 25 November 2022		
<b>Subject:</b>	Strategy Update: Mobilising SWLEP's hydrogen strategic priorities Swindon and Wiltshire Plan for Growth update		
<b>Attachments:</b>			
<b>Author:</b>	Debby Skellern	<b>Total no of sheets:</b>	3

<b>Papers are provided for:</b>	Approval <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>
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## 1. Purpose

- 1.1. To update the SWLEP Board on activity underway to mobilise the hydrogen strategic priorities develop the Plan for Growth.

## 2. Summary

- 2.1. This paper presents activity undertaken since the last Board comprising:
- an update on national policy and hydrogen consultations;
  - work undertaken to progress the hydrogen energy feasibility study at the Science Museum's National Collections site at Wroughton;
  - an update on the New Energy Vehicle (NEV) M4 LEPs Working Group to progress the strategic business cases;
  - information about new engagement with Neath Port Talbot Council and the University of South Wales, both of which are active in promoting the use of hydrogen;
  - work undertaken to support the Western Gateway and its interests in hydrogen;
  - an update on the draft Swindon and Wiltshire Green Hydrogen Plan; and
  - an update on the Plan for Growth Working Group.

## 3. Recommendations

The Swindon & Wiltshire Local Enterprise Partnership Board is recommended to:

- 3.1. note the activity which has been undertaken since its last meeting to progress the mobilisation of SWLEP's three hydrogen business cases; and
- 3.2. note that the Plan for Growth Working Group has been convened and begun its work.



#### **4. Detail**

- 4.1. In August 2021, the Government published the **UK Hydrogen Strategy**, publication of which had been delayed. SWLEP has submitted responses to two consultations which were opened alongside the publication of the strategy in relation to the hydrogen business model and the £240m Net Zero Hydrogen Fund. A meeting with a hydrogen lead from BEIS was held on 29 September during which SWLEP's interest in green hydrogen production and use was discussed.
- 4.2. In September, the request for quote for the **feasibility study for a green hydrogen production** demonstrator was issued by the South West Energy Hub on SWLEP's behalf and Kiwa, working with Pannell Hayes, was appointed to undertake the work. The inception meeting was held on 19 October. The first phase will involve stakeholder engagement workshops held on 17 and 18 November followed by technical site appraisal. The final report is due to be completed by the end of December and its findings will be presented to the Ideas, Infrastructure and Places Subgroup and the SWLEP Board at their meetings in January 2022.
- 4.3. The **New Energy Vehicle M4 LEPs Working Group** met in September and its members were asked for a statement of intent to contribute match funding to progress the inter-city bus and coach logistics strategic outline business cases. The delay in publication of the LEP Review has meant that only one LEP felt comfortable in doing so which limits the work which can be progressed on both workstreams in terms of business engagement and mobilisation. It is hoped that the Wroughton stakeholder workshops may offer some further insight into the willingness of the private sector to invest in hydrogen fuelled fleet, HGVs and rolling stock.
- 4.4. SWLEP became aware of hydrogen activity underway in the Swansea Bay area funded through its new City Deal and led by **Neath Port Talbot Council**. Projects include the potential for the use of hydrogen at an industrial scale as well as the opportunity for SWLEP to learn best practice from the **University of South Wales**, which operates a solar powered green hydrogen facility. An initial meeting was held on 13 October and a representative will attend the Wroughton workshops.
- 4.5. The **Western Gateway** held its Strategy Board meeting in October. As a result, SWLEP has offered to support work to map hydrogen-related activity which is being undertaken across the Western Gateway geography so that the wider hydrogen ecosystem can be better understood. SWLEP led a meeting of organisations interested in using hydrogen or are already active in its generation or technology supply chain. Data collection is underway and is being co-ordinated jointly with the Western Gateway in order that its December Board can be updated.
- 4.6. Further announcements are awaited in relation to the scope of the Net Zero Hydrogen Fund and eligibility criteria for bidding. The hydrogen agenda is gaining momentum nationally, regionally and locally. Work was temporarily suspended on **SWLEP's draft Green Hydrogen Plan** pending the outcome of the Western Gateway Board and the Autumn budget and Spending Review announcements. This plan focusses on green hydrogen priorities for Swindon and Wiltshire and includes working with the Western



Gateway and neighbouring LEPS stretching across southern England and South Wales. The development of the plan and the oversight of its delivery will be the responsibility of the Ideas, Infrastructure and Places Subgroup.

- 4.7. The Plan for Growth Working Group held its first meeting on 14 October and discussed some initial work which plotted existing priorities against the national Plan for Growth structure. The Working Group agreed that:
- the local Plan for Growth should identify key unique selling points, it should have focus rather than covering too much ground;
  - the net zero section should identify some medium to long term activities and not just to 2030;
  - long terms wins should be transitional and transformational change enabling holistic approach to 'place' and look at messaging to SMEs, skills development, active travel and the development of strong communities; and
  - the SWLEP would own the development of the Plan for Growth, liaising closely with Council officers so that Council Leaders can feel confident to visibly support and advocate the Plan as complementary to, and coherent with, local authority plans.
- 4.8. The Plan for Growth Working Group will meet every six weeks with a view to the Plan being signed off by the Board in March 2022. A consultation exercise will also be undertaken in February 2022, preceded by the presentation of a consultation draft of the plan to the Board in January 2022; the details of which are yet to be discussed and agreed. An update on the Plan for Growth will be a standing item on each of the three Subgroups to enable them to input into the Plan as well as be updated on its development.





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<b>Report Security Level:</b>	Confidential <input type="checkbox"/>	Restricted <input type="checkbox"/>	Unclassified <input checked="" type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>
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<b>Meeting &amp; Date:</b>	SWLEP Board Meeting – Thursday, 25 November 2021		
<b>Subject:</b>	Chief Executive's Report		
<b>Attachments:</b>	None		
<b>Author:</b>	Paddy Bradley	<b>Total no of sheets:</b>	5

<b>Papers are provided for:</b>	Approval <input checked="" type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>
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## 1. Purpose

- 1.1. The report enables Board Directors to view a range of issues in one paper, raising items for approval, discussion or noting.

## 2. Summary

- 2.1. The report seeks agreement from the Board on the:
- 2.1.1. proposal that SWLEP Ltd signs up for membership of the SME Climate Hub.
- 2.2. The report raises the issue for discussion of the arrangements for future meetings.
- 2.3. The report asks Directors to note the work and outcomes on the following:
- 2.3.1. a regulatory spot-check on the operation of the EU-funded SME Competitiveness Programme;
  - 2.3.2. preparation of responses to potential outcomes from the LEP Review;
  - 2.3.3. progress on the work of the Governance Framework Group; and
  - 2.3.4. procurement of a specialist consultancy to carry out an independent economic assessment of our area.

## 3. Recommendations

- 3.1. The Swindon & Wiltshire Local Enterprise Partnership Board is asked to:
- 3.1.1. authorise the CEO to arrange for SWLEP Ltd to join the SME Climate Hub, the United Nations programme for small and medium sized enterprises aiming to put businesses on the path to net-zero by 2050;
  - 3.1.2. note the following:
    - 3.1.2.1. the positive outcome of a spot-check audit on the EU-funded SME Competitiveness Programme; and
    - 3.1.2.2. the preparation of responses to potential outcomes from the government's review of local enterprise partnerships.
    - 3.1.2.3. the update on the work of the Governance Framework Working Group; and



- 3.1.2.4. plan to deliver an independent economic assessment of our area by March 2022.

#### 4. Detail

##### **SME Climate Hub**

- 4.1. The SWLEP team has investigated the implications of signing up to the SME Climate Hub, an initiative instigated by the United Nations (UN). To join the programme would commit us to halving our carbon emissions by 2030, becoming net zero by 2050, and reporting our progress on each of these by measuring our carbon emissions annually. Making this commitment will align us with UN climate goals, as set out by the Paris Agreement, and the UK central Government's goal of being net zero by 2050.
- 4.2. The Board is recommended to endorse joining the SME Climate Hub. We are proposing to make this commitment at this time because, with the implications of COP26 fresh in our minds, pledges such as this taken by organisations like LEPs can inspire local businesses to follow suit. This can in turn drive sustainable growth, which is the Object of our company as defined in our Articles of Association. It will help the region meet the targets COP26 has set. What's more, with SWLEP's Growth Hub now advising businesses on how to reduce their carbon footprint, fulfilling these commitments ensures the organisation is truly walking its talk in terms of environmental sustainability.
- 4.3. Joining the SME Climate Hub will involve the operation of an internal project staffed by a small team representing different job roles, ages and gender within the SWLEP and led by Hugh Williams, our Business Navigator for the Green Economy. Their action plan will require them to audit our current activity to determine our baseline carbon footprint. From there, the project team will determine a strategy for lowering this carbon footprint, in line with the commitments identified in paragraph 4.1.
- 4.4. The impact this strategy is having will become clear as we continue to report on our carbon footprint over time. These reports will be the outputs of our work towards the SME Climate Hub's targets. From these reports, we will be able to understand the reduction in carbon footprint associated with our strategy and use these data to inform the strategy going forwards.

##### **The format of future Board meetings**

- 4.5. The Board has held online meetings only since 25 March 2020. There is interest in the prospect of having some or all future meetings held face-to-face. The purpose of this item in the report is to engender discussion about what Directors want the format of future Board meetings to be.
- 4.6. Useful information is provided by an analysis of the number of meetings and attendance rates since we have moved online compared to a similar period before the first COVID lockdown when meetings were all face-to-face. Online meetings have significantly improved attendance.

<b>Jan 2018-Jan 2020 – 13 face-to-face meetings</b>		<b>March 2020-Sept 2021 – 13 online meetings</b>	
Total		Total	
Members/Directors	181	Members/Directors	179
Total attendees	145	Total attendees	171
Attendance	80%	Attendance	96%

- 4.7. Other factors to take into account include the subject matter under discussion (in 2020 we held a number of monthly meetings to agree Getting Building Fund Allocations), travel miles involved especially considering the SME Climate Hub item in paragraphs 4.1 to 4.4 and perceived or actual differences in levels of involvement between online and face-to-face meetings.
- 4.8. Hybrid is a flavour of the month so one consideration for debate is a mix of online with a couple of face-to-face meetings built into the schedule.

**On-the-spot audit of the SWLEP's EU-funded SME Competitiveness Programme**

- 4.9. The SWLEP runs an EU-funded programme, the SME Competitiveness Programme and recently we experienced an on-the-spot virtual site visit to check our compliance with regulations and requirements associated with the financial arrangements of the programme.
- 4.10. The programme involves a continuum of specialist support activities for start-ups and existing businesses, delivered by Swindon and Wiltshire LEP and its delivery partners. This includes:
  - 4.10.1. a pre, start up and early-stage support service delivered by YTKO (Outset);
  - 4.10.2. a support service to help existing businesses with growth and scale up potential, delivered jointly by the University of Bath (SetSquared) and the Swindon and Wiltshire Growth Hub; and
  - 4.10.3. a specific support element for Honda employees facing redundancy following the closure of the Honda UK manufacturing site in Swindon.
- 4.11. In addition a link project was audited which was for the distribution of wider and visitor economy grants to SMEs in the Swindon and Wiltshire area, to assist in their recovery from COVID-19 and build future resilience into their business by improving digital capability.
- 4.12. Over the course of this project £342,895.05 was distributed to 142 SMEs, with £125,949.23 going to the visitor economy.
- 4.13. The outcome of the audit was a report with no recommendations for improvement, which is a great credit to the Growth Hub team members involved and the commitment to compliant procedures.

**Preparing for a range of possible outcomes from the government's review of local enterprise partnerships**

- 4.14. The government has indicated its intention to determine the outcome of the review into LEPs before the end of the calendar year, which if this deadline is met will be 8 months after the start of the process.
- 4.15. The LEP Review is being considered as part of the content to be included in the Levelling Up White Paper scheduled for publication in December.
- 4.16. The SWLEP CEO is carrying out assessment of the implications of the range of possible outcomes from the LEP Review. The scenarios cover a range from continuing as is, through levels of reduced funding to complete removal of all government funding. These analyses cover three broad areas: finance, staffing and governance.

- 4.16.1. Finance – we have received £250,000 in core funding, 50% of the annual amount to support core LEP activity. We have just received notification that the remaining £250,000 will be paid upon successful submission of our usual application form. We are hopeful the payment will be received before the end of the calendar year. The rationale for holding back the funding has never been properly explained, just that it is tied up with the outcome of the LEP Review, which is an odd link to make as the Review outcomes will take effect from April 2022 onwards at the earliest. As mentioned in previous meetings, we have sufficient financial resources to operate as a going concern through the next financial year, but without core funding, we would have to stop all our LEP activity for which we are not funded and concentrate on funded projects and traded activity. The core funding covers the costs of employing the Executive Team so removal of that funding would require a new management structure.
- 4.16.2. Staffing – this is linked to the financial planning, but also includes developing plans for implementing a range of redundancy programmes, including the timelines involved and the costs likely to be incurred.
- 4.16.3. Governance – the extreme option of the closure of LEP activity would have an implication for the required size of the Board and its membership. Operating as an entirely private limited company would not require the Board as we are currently constituted. In addition, the governance aspect extends to management of current contracts which we operate as a LEP. These include the SME Competitiveness Programme which extends until 2023 and loan agreements for the Growing Places Infrastructure Fund which cover periods up to 2025. As part of funding agreements for the Local Growth Fund we are required to provide impact data for at least the next three years. These issues can be unpicked, at a sizeable legal cost, but it will not be possible to end all the arrangements with effect from 1 April 2022.
- 4.17. The Risk Register will be updated as we develop a more sophisticated analysis of our options. The Risk Register will be circulated to Directors by early December.
- 4.18. Unfortunately, it may not be until January 2022 before we have sufficient information to be able to plan with confidence. At least we are in a strong enough position to continue operating. There are LEPs which have commenced sizeable redundancy programmes and considering whether they can continue operating. The LEP Review has received the wholehearted involvement of LEPs around the country, but the lack of momentum and the uncertainty it has created have caused unnecessary damage to the relations between the government and many of the 2,000 business people acting as volunteers, including sitting as directors on the Boards of LEPs.

### **The Governance Framework Working Group**

- 4.19. The Governance Working Group met on 19 October to review the final proposed amendments to the Governance Framework to ensure SWLEP arrangements complied with the National Local Growth Assurance Framework Guidance published by government in September 2021. The SWLEP Chair, acting under the delegated authority of the Board, approved the final draft of the Governance Framework which was published on the SWLEP website on 29 October 2021. The Accountable Body has reviewed and



signed off the amendments. The Governance Framework can be accessed through the following link <https://swlep.co.uk/about/governance>.

### **Independent Economic Assessment**

- 4.20. A request for quote to commission the local economic assessment work was issued on 13 September. The response to the opportunity was very low and the work has not been awarded. Feedback from the consultants indicated that there was a significant amount of higher value work being advertised at the same time and insufficient capacity to respond to the RFQ and /or undertake the commission within the timeframe requested. The RFQ will be revised and reissued in late November with a proposed completion date of March 2022.



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<b>Meeting &amp; Date:</b>	SWLEP Board Meeting – Thursday, 25 November 2021		
<b>Subject:</b>	Q2 2021-22 Income and Expenditure report		
<b>Attachments:</b>			
<b>Author:</b>	Paddy Bradley	<b>Total no of sheets:</b>	3

<b>Papers are provided for:</b>	Approval <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>
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## **1. Purpose**

- 1.1. To provide the Board with the income and expenditure profile for Quarter 2 of the 2021-22 budget.

## **2. Summary**

- 2.1. This paper provides a summary position of the actual income and expenditure profile of the SWLEP's revenue budget for the second quarter of the 2021-22 financial year.
- 2.2. The overall budget set for 2021-22 is shown to enable a comparison between forecast and actual positions.
- 2.3. The income position has improved since Q1 and we are ahead of forecast in Q2.
- 2.4. We are maintaining a close watch on spending in the light of current uncertainty about when we will receive a range of anticipated funds, including putting a freeze on appointments unless the posts are related to directly contracted programmes requiring the achievement of performance targets.
- 2.5. As of November 2021, the SWLEP accounts show a positive balance of £1,201,390 at the half-way stage of the financial year
- 2.6. The programme capital budget is covered in Item 8.0 on today's agenda.

## **3. Recommendations**

The Swindon & Wiltshire Local Enterprise Partnership Board is recommended to:

- 3.1. note the income and expenditure profile for Quarter 2 of the 2021-22 budget.

## **4. Detail**

- 4.1. The summary of the budget set for 2021-22, updated in July 2021, is set out in Table 1 in paragraph 4.5 below. The Q2 2021-22 income and expenditure positions are shown in Table 2.

- 4.2. In Quarter 2, income is £234,983 ahead of forecast. However, expenditure is £332,194 above the anticipated position for Q2, leaving us £97, 211 below our overall forecasted balance at this stage of the financial year.
- 4.3. The reasons for the discrepancy lie in two main areas of the budget. We have incurred high costs for professional fees due mainly to mobilisation of the Business Cyber Centre (£168,249 above forecast) and we have allocated an additional £163,341 in grants to businesses for which we have not yet received payment.
- 4.4. Looking ahead to Q3 and Q4, we can anticipate a number of additional income streams and some further reductions in expenditure.
- 4.4.1. Interest from GPIF loans in this financial year will reach £334,211, of which we have currently received £68,013. The income from loans is an increase of £201,236 on the budgeted figure.
- 4.4.2. We have yet to include the £500,000 core funding in our accounts. We have received notification that the second tranche of £250,000 has been agreed by government and so we can anticipate receipt before the end of the calendar year.
- 4.4.3. The staffing budget is already £22,084 down on our anticipated expenditure level and this difference will increase before the end of the financial year as we manage our recruitment freeze.
- 4.4.4. We will review expenditure on the Business Cyber Centre and allocate what is allowable to the capital budget.
- 4.4.5. The Growth Hub budget aims to be a balance of income and expenditure throughout the course of the year. We may experience a discrepancy on the income side due to the time lag at the end of the financial year between the submission of a claim and receipt of payment. This is the same situation we faced last year.

- 4.5. Table 1  
 Budget set for 2021-22 and updated in July 2021

SWLEP	Q1 21/22	Q2 21/22	Q3 21/22	Q4 21/22	21/22 Total
<b>Income</b>	<b>£1,858,163</b>	<b>£545,749</b>	<b>£326,536</b>	<b>£326,348</b>	<b>£3,056,795</b>
Grant income	£1,330,326	£464,145	£244,932	£244,744	£2,284,148
Interest Income	£60,000	£60,000	£60,000	£60,000	£240,000
Other income	£0	£0	£0	£0	£0
Carry forward from 2021/2022	£446,234	£0	£0	£0	£446,234
Distribute from other programmes	£21,603	£21,603	£21,603	£21,603	£86,414
<b>Expenditure</b>	<b>£675,012</b>	<b>£430,299</b>	<b>£429,880</b>	<b>£456,192</b>	<b>£1,991,383</b>
Advertising & Marketing	£21,570	£15,263	£12,763	£11,263	£60,859
General	£16,182	£15,782	£15,282	£41,782	£89,028
IT/Software etc	£36,659	£10,561	£5,642	£6,304	£59,166
Professional fees	£89,888	£99,000	£106,500	£107,150	£402,538
Salary	£277,220	£268,089	£268,089	£268,089	£1,081,488
Grants dispersed	£211,890	£0	£0	£0	£211,890
Distribute to other programmes	£21,603	£21,603	£21,603	£21,603	£86,414
<b>Difference</b>	<b>£1,183,151</b>	<b>£115,450</b>	<b>-£103,344</b>	<b>-£129,844</b>	<b>£1,065,412</b>



**Table 2  
Q2 2021-22 Income and Expenditure**

SWLEP	Q1 21/22	Q2 21/22	Q3 21/22	Q4 21/22	21/22 Total		Q1Q2 Actuals	Q1Q2 Budget	Q1 2021 Difference
<b>Income</b>	<b>£1,158,274</b>	<b>£1,480,621</b>	<b>£0</b>	<b>£0</b>	<b>£2,638,895</b>		<b>£2,638,895</b>	<b>£2,403,912</b>	<b>£234,983</b>
Grant income	£620,928	£1,318,362	£0	£0	£1,939,290		£1,939,290	£1,794,471	£144,818
Interest Income	£69,509	£132,975	£0	£0	£202,483		£202,483	£120,000	£82,483
Other income	£0	£7,800	£0	£0	£7,800		£7,800	£0	£7,800
Carry forward from 2021/2022	£446,234	£0	£0	£0	£446,234		£446,234	£446,234	£0
Distribute from other programm	£21,603	£21,485	£0	£0	£43,088		£43,088	£43,207	-£119
<b>Expenditure</b>	<b>£737,986</b>	<b>£699,518</b>	<b>£0</b>	<b>£0</b>	<b>£1,437,505</b>		<b>£1,437,505</b>	<b>£1,105,311</b>	<b>£332,194</b>
Advertising & Marketing	£28,765	£20,980	£0	£0	£49,746		£49,746	£36,833	£12,913
General	£19,341	£27,924	£0	£0	£47,265		£47,265	£31,964	£15,301
IT/Software etc	£23,519	£18,294	£0	£0	£41,813		£41,813	£47,220	-£5,407
Professional fees	£172,092	£185,045	£0	£0	£357,137		£357,137	£188,888	£168,249
Salary	£260,776	£262,449	£0	£0	£523,225		£523,225	£545,309	-£22,084
Grants dispersed	£211,890	£163,341	£0	£0	£375,231		£375,231	£211,890	£163,341
Distribute to other programmes	£21,603	£21,485	£0	£0	£43,088		£43,088	£43,207	-£119
<b>Difference</b>	<b>£420,287</b>	<b>£781,103</b>	<b>£0</b>	<b>£0</b>	<b>£1,201,390</b>		<b>£1,201,390</b>	<b>£1,298,601</b>	<b>-£97,211</b>

## **Subgroup updates:**

- **Skills and Talent**
- **Business Environment**
- **Ideas, Infrastructure and Place**

<b>Security Level:</b>	Confidential <input type="checkbox"/>	Restricted <input type="checkbox"/>	Unclassified <input checked="" type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>
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<b>Meeting &amp; Date:</b>	SWLEP Board Meeting – Thursday, 25 November 2021		
<b>Subject:</b>	Programme Status Report		
<b>Attachments:</b>	None		
<b>Author:</b>	Claire Alexander	<b>Total no of sheets:</b> (inc cover sheet)	11

<b>Papers are provided for:</b>	Approval <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>
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## 1. Purpose

- 1.1 Highlight reports are presented to the SWLEP Board to communicate the status of live projects and to demonstrate that projects are being managed in line with the LEP Assurance Framework.
- 1.2 The highlight reports produced for each capital project have been reviewed and approved by the Delivery & Performance Team.

## 2. Summary

- 2.1 There are 26 live projects as summarised below.

Green	Amber Green	Amber Red	Red
17	9	0	0

## 3. LGF Monitoring & Evaluation

- 3.1 BEIS has confirmed that performance data reporting will move from quarterly to bi-annually with the next report covering outputs for the period April to October 2021, to be submitted in November 2021.
- 3.2 LGF funding has now come to an end and projects where LGF funding has been defrayed but the project is not yet complete, will continue to be reported to the Board until they are complete.

**SWLEP Programmes Highlight Report  
Board Meeting 25 November 2021**



<b>LGF Funded Projects</b>							
<b>Project Ref</b>	<b>Project Name</b>	<b>Lead</b>	<b>Project Cost (£'m)</b>	<b>LGF Grant (£'m)</b>	<b>Previous</b>	<b>Current</b>	<b>Notes</b>
LGF/1617/00 4/CSH	Chippenham Station Hub	WC	13.00	13.00	<b>G</b>	<b>G</b>	GWR and NR are now progressing their elements of the works and the lift will be operational Autumn 2022, once the safe walking route, part of the GWR works is in place.
LGF/2020/00 1/J15	M4 Junction 15	SBC	17.5	3.00	<b>G</b>	<b>G</b>	Highway works were completed in October 2021 and the scheme is fully open to traffic with minor ancillary works such as landscaping due to be completed during December 2021.
LGF/1516/00 3/EV (iii)	New Eastern Villages - A420 Gablecross	SBC	8.73	4.40	<b>AG</b>	<b>AG</b>	Discovery of uncharted utilities has necessitated additional diversion works and discussions with contractors are taking place with weekend working to maintain overall programme deadline.
LGF/1516/00 3/EV (iib)	New Eastern Villages – West of A419, Nythe and Piccadilly	SBC	3.82	2.93	<b>AG</b>	<b>AG</b>	Due to the discovery of uncharted utilities construction will slip from September to December 2021.
LGF/1718/00 3/CCPM	River Park (Salisbury)	WC	18.0	6.06	<b>AG</b>	<b>AG</b>	Project to be delivered by Environment Agency and remains on track.
LGF/1617/00 3/SRT	Swindon Quality Bus Corridor (Rapid Transit)	SBC	8.92	8.92	<b>AG</b>	<b>AG</b>	Sign off activity in progress for Phase 1 and 3. Phase two almost complete. Some minor works were slightly delayed.

**SWLEP Programmes Highlight Report**  
**Board Meeting 25 November 2021**



Getting Building Fund (GBF)							
Project Ref	Project Name	Lead	Project Cost (£'m)	LGF Grant (£'m)	Previous	Current	Notes
LEP/GBF/GD 404	Carriage Works (Swindon)	SBC	7.0	4.0	AG	AG	<p>Works contracted, started on site 15 March 2021 covering roof, ground floor and foundations. Listed Building consent is required for parcel 2 of the works. Additional funding has now been secured.</p> <p>Contracted spend £445,000.</p>
LEP/GBF/GD 403	Porton Collaborative Innovation Centre	WC	10.25	2.0	G	G	<p>Programme on course with GBF element to be spent prior to 31 March 2022. Works have commenced on site and additional funding due to increase in costs associated with Brexit/Covid has now been secured.</p> <p>Contracted spend £9.3m.</p>
LEP/GBF/GD 401	Business Cyber Centre	SWLEP	4.2	3.7	AR	AG	<p>The Lease has now been completed and construction works on site have commenced. The strip out is nearly complete and various contracts have been awarded. Programme on course to defray GBF funding by March 2022.</p> <p>Contracted spend £2.7m</p>



**SWLEP Programmes Highlight Report  
Board Meeting 25 November 2021**



**Skills & Enterprise Projects**

Project Ref	Project Name	Lead	Project Cost (£'m)	LGF Grant (£'m)	Previous	Current	Notes
LEP/GEN/001/CEC	Enterprise Advisor Network & Careers Hub	WC & SBC	n/a	n/a	<b>G</b>	<b>G</b>	Continued progress has been made during the period.
LEP/GEN/002/GH	Growth Hub	SWLEP	n/a	n/a	<b>G</b>	<b>G</b>	Continued progress has been made during the period.

**SWLEP Programmes Highlight Report  
Board Meeting 25 November 2021**



Growing Places Infrastructure Fund (GPIF)					
Project Ref	Project Name	Lead	Previous	Current	Notes
LEP/GPIF/003 /RT	Recycling Technologies	SWLEP	<b>AG</b>	<b>AG</b>	£1,035,433 loan in place with repayment to SWLEP by December 2021. Business has requested a delay to repayment schedule.
LEP/GPIF/004 /OW	Our Wilton	SWLEP	<b>AG</b>	<b>AG</b>	£1,250,000 loan in place with repayment to SWLEP by December 2021. There is a repayment risk associated with planning permission of resident flats above the extended training / innovation centre (yet to be built) and this is being monitored.
LEP/GPIF/005 /PRP	PRP Optoelectronics	SWLEP	<b>G</b>	<b>G</b>	£1,140,000 loan in place with repayment to SWLEP by December 2023.
LEP/GPIF/006 /FL	Four Legs Are Better Than Two	SWLEP	<b>G</b>	<b>G</b>	£150,000 loan in place with repayment to SWLEP by January 2024.
LEP/GPIF/007 /AE	Autoguide Equipment	SWLEP	<b>G</b>	<b>G</b>	£150,000 loan in place with repayment to SWLEP by December 2024.
LEP/GPIF/008 /ABS	Advanced Biofuel Solutions Ltd	SWLEP	<b>AG</b>	<b>G</b>	£1,250,000 loan in place with repayment to SWLEP by December 2024. There has been some delay to the company's capital project works as a result of the pandemic and restrictions on overseas contractors attending site.
LEP/GPIF/009 /PP	Potts Partnership	SWLEP	<b>G</b>	<b>G</b>	£276,500.00 loan in place with repayment to SWLEP by June 2024.

## SWLEP Programmes Highlight Report Board Meeting 25 November 2021



LEP/GPIF/010 /CP	Clinical Partners Ltd	SWLEP	G	G	£250,000 loan in place with repayment to SWLEP by June 2024.
LEP/GPIF/011 /CI	Connected ID	SWLEP	G	G	£150,000 loan in place with repayment to SWLEP by October 2023.
LEP/GPIF/012 /BF	The Black Farmer Ltd	SWLEP	G	G	£156,340 loan in place with repayment to SWLEP by April 2026.
LEP/GPIF/013 /PP2	Potts Partnership (2 <sup>nd</sup> Loan)	SWLEP	G	G	£472,000 loan in place with repayment to SWLEP by August 2026.
LPE/GPIF/014 /SPL	Simpson-Partners Ltd	SWLEP	G	G	£354,450 loan in place with repayment to SWLEP by September 2025.

**SWLEP Programmes Highlight Report  
Board Meeting 25 November 2021**



**Transport – Retained Schemes (DfT)**

Project Ref	Project Name	Lead	Project Cost (£'m)	LGF Grant (£'m)	Previous	Current	Notes
LGF/1516/00 3/EV (v)	New Eastern Villages - White Hart Junction	SBC	30.12	28.20	AR	AG	Carriageway construction programme extended (from summer to autumn) due to results of site investigations of road pavement structure which now necessitates full depth reconstruction of roundabout carriageway.
LGF/1516/00 3/EV (iv)	New Eastern Villages - Southern Connector Road	SBC	30.57	11.60	G	G	Good progress has been made during the period. Scheme on track to complete August 2022.
LGF/1617/00 2/WI	Wichelstowe Southern Access	SBC	25.86	22.90	G	G	Construction is underway. Various phases now complete. Scheme on track to complete November 2021.

**SWLEP Programmes Highlight Report  
Board Meeting 25 November 2021**



**Completed Projects**

Project Ref	Project Name	Oversight	Project Cost	LGF Element
LEP/GPIF/001/CAS	Castledown Business Park	WC	GPIF	n/a
LEP/GPIF/002/WG	Woods Group	SWLEP	GPIF	n/a
LGF/1516/003/EV (iia)	New Eastern Villages - Greenbridge Roundabout	SBC	5.34	2.00
LGF/1516/001/A350	A350 Improvement	WC	3.34	1.67
LGF/1516/002/A429	A429 Malmesbury	WC	2.00	1.40
LGF/1516/004/PSP	Porton Science Park	WC	10.10	4.00
LGF/1617/001/A350	A350 Dualling Bypass	WC	7.10	7.10
LGF/1617/007/MH	Mansion House (Corsham)	WC	3.90	2.50
LGF/1617/010/JNC17	M4 J17 Capacity Improvement	WC	1.79	0.50
LGF/1516/005/LSTF	LGF Sustainable Transport Package	SBC	3.75	3.75
LGF/1617/004/CSH	Chippenham Station Hub - Business Case Development	WC	0.35	0.35
LGF/1617/004/CSH	Chippenham Station Hub - Station Improvements	GWR	0.87	0.87
LGF/1516/006/CD	Higher Futures	WC & SBC	n/a	n/a
LGF/1819/004/CCT LGF/1819/003/FSG LGF/1819/002/ILS	Salisbury Recovery Projects	WC	0.85	0.85
LGF/2021/001/ICCE	Innovation Campus for Circular Economy	ICCE Mgt Ltd	0.20	0.20
LGF/1617/011/SCQ	Swindon Cultural Quarter	SBC	0.25	0.25
LGF/1617/009/UFB	Ultra-Fast Broadband	WC	3.00	1.00
LGF/1718/002/WCL	Wiltshire College Lackham	WCL	9.20	8.20
LGF/1718/001/WCS	Wiltshire College Salisbury	WCL	15.30	13.83

**SWLEP Programmes Highlight Report  
Board Meeting 25 November 2021**



LGF1617/008/SBX	Swindon Bus Boulevard	SBC	6.00	3.00
LGF/1516/003/EV (i)	New Eastern Villages - Great Stall Bridge	SBC	Project no longer LGF funded.	
LGF/1617/009/YWA	A350 Yarnbrook/West Ashton	WC	Project no longer LGF funded	

## Key

### Project Status

	Red	Amber Red	Amber Green	Green
	<b>R</b>	<b>AR</b>	<b>AG</b>	<b>G</b>

See below for RAG rating methodology.

### Milestones

**BLUE** – complete, **GREEN** - on track, **AMBER** - at risk, **RED** – will be late/is late.

## **RAG Rating**

		Impact			
		1 (Low)	2	3	4 (High)
	4 (Likely)	AG	AR	AR	R
	3	AG	AG	AR	AR
	2	G	AG	AG	AR
	1 (Unlikely)	G	G	AG	AG

The RAG reporting is based on the composite elements of probability and impact (see chart to the left) and splits into the following categories:

- **GREEN:** Project considered being on track, to time, quality, and cost.
- **AMBER, GREEN:** Project considered at risk of minor to medium impacts on time, scope and/or cost – requires small mitigating action.
- **AMBER, RED:** Project considered at risk of medium to major impacts on time, scope and/or cost – requires mitigating action.
- **RED:** Project considered at serious risk of significant impact on time, scope and/or cost. Immediate mitigating action required.



## RAG Scoring

RAG rating	Cost	Scope	Time
	All funding for overall scheme has been secured and is available to spend as required.	Deliverables and project scope remain unaltered.	Minor project slippage may be present but total project delivery remains on track. <30 days total slippage.
	Extra funding is required for overall project and is expected to be secured shortly (within 1 month).	Project is experiencing or is expected to experience small changes to scope and outputs delivered.	Project is experiencing or is expected to experience slippage. >30 days but <90days total project slippage
	Extra funding is required for overall project. A funding plan is in place and applications have been made but there is a risk of an unsuccessful bid.	Project is experiencing or is expected to experience major changes to scope and outputs delivered.	Project is experiencing major slippage and is due to deliver the project outputs and outcomes late. >90 days slippage but <six months total project slippage.
	Extra funding is required for overall project. No funding plan is in place or applications made in order to address funding gap.	Project is experiencing or is expected to experience significant change to scope and outputs delivered.	Project is suffering significant and major delays to delivery. >six months total project slippage.

## Principles of Overall Project RAG Status

The 'lowest' rating against any of the three areas of Cost, Scope or Time will be used for the overall project.



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<b>Security Level:</b>	Confidential <input type="checkbox"/>	Restricted <input type="checkbox"/>	Unclassified <input checked="" type="checkbox"/>	Commercially Sensitive <input type="checkbox"/>
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<b>Meeting &amp; Date:</b>	SWLEP Board meeting, 25 November 2021		
<b>Subject:</b>	Business Action Plan Q2 update July-Sept 2021		
<b>Attachments:</b>	Appendix I: Q2 Business Action Plan performance report		
<b>Author:</b>	Debby Skellern	<b>Total no of sheets:</b>	17

<b>Papers are provided for:</b>	Approval <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>
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## 1. Purpose

- 1.1. This paper updates the SWLEP Board on activity undertaken to mobilise Local Industrial Strategy priorities between July and September 2021.

## 2. Summary

- 2.1. This paper presents an update on all activity covered by SWLEP's three subgroups. The format has been changed slightly from the Q1 report to enable a rolling update of activity in year to be visible rather than just one quarter at a time. This will enable the Subgroup to better track performance across the whole year.
- 2.2. Activity reported incorporates the programme performance summary information presented at the September Board for funded programmes alongside a progress update on LIS priorities which are still in mobilisation stage.
- 2.3. The left-hand column includes a reference to the relevant Subgroup which oversees the activity presented.

## 3. Recommendations

The SWLEP Board is recommended to:

- 3.1. review and note the progress made during Quarter 2 of the financial year 2021-22.

## 4. Appendices

Appendix I: Business Action Plan Q2 Performance Report July-September 2021

**Appendix I: Q2 2021-22 Business Action Plan performance report**
**Mobilising the Local Industrial Strategy: activity summary July to September 2021**
**Table I: Programme output targets 2021-2022**

Key Performance Indicators	2021-22 Target	Performance Apr-Sept 2021
<b>Capital programme: Getting Building Fund</b>		
Construction jobs created	235	160
Direct Jobs created over <b>five years</b> from schemes as of date approved	744	n.a.
Commercial and innovation space occupation	8,712sqm	5,212 sqm
<b>Growing Places Infrastructure Fund (loans)</b>		
GPIF loans awarded	5	4
Value of loans awarded	£4m	£2,726,450
Authorised transfer from LGF: allocation to be agreed	£4.75m	£3.5m
<b>Revenue programme: Growth Hub</b>		
Number of businesses receiving light support	1600	732
Number of businesses receiving medium support (3+hours)	300	413
Number of businesses receiving intensive (12+ hours)	200	46
Growth Hub Community membership reaches	2,500	1,939
Peer Networks established	10	1
Peer Networks: businesses supported	110	10
Export webinars delivered by DIT programme	24	49
Number of schools and college engaged with by the Careers Hub	63	63
<b>Revenue programme: Inward Investment</b>		
Inward investment jobs created – 3-year programme	360	35
Inward investment projects secured	10	8

**Table 2: RAG Scoring: for LIS mobilisation, cost, scope and time consideration may not all apply until funding is secured.**

RAG rating	Cost	Scope	Time
	All funding for overall scheme has been secured and is available to spend as required.	Deliverables and project scope remain unaltered.	Minor project slippage may be present but total project delivery remains on track. <30 days total slippage.
	Extra funding is required for overall project and is expected to be secured shortly (within one month).	Project is experiencing or is expected to experience small changes to scope and outputs delivered.	Project is experiencing or is expected to experience slippage. >30 days but <90days total project slippage.
	Extra funding is required for overall project. A funding plan is in place and applications have been made but there is a risk of an unsuccessful bid.	Project is experiencing or is expected to experience major changes to scope and outputs delivered.	Project is experiencing major slippage and is due to deliver the project outputs and outcomes late. >90 days slippage but <six Months total project slippage.
	Extra funding is required for overall project. No funding plan is in place or applications made in order to address funding gap.	Project is experiencing or is expected to experience significant change to scope and outputs delivered.	Project is suffering significant and major delays to delivery. >Six months total project slippage.

<b>Key</b>	<b>SP: Strategic Priority</b>	<b>RAG:</b>	Proposed/ Not started	<b>Green</b>	<b>Amber-Green</b>	<b>Amber-Red</b>	<b>Red</b>	<b>Complete</b>
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**Oversight:** **BE:** Business Environment Subgroup, **IIP:** Ideas, Infrastructure and Places Subgroup, **S&T:** Skills and Talent Subgroup

Ref	Strategic Priority	Activity summary as of 30 September 2021	£source	Status	RAG
Ideas Foundation					
SP1 IIP	Life sciences at Porton Summary 31 March 2021	The SWLEP Board awarded GBF funding for the second phase of development at the Porton Science Park which sees the delivery of a Collaborative Innovation Centre with a completion date of 31 March 2022.	Getting Building Fund £2m	Active	G
	Q1 Apr-June 2021	Programme on course for GBF funding to be spent by 31 March 2022.		Active	G
	Q2 July-September 2021	Programme on course with GBF element to be spent prior to 31 March 2022. Works have commenced on site and additional funding due to increase in costs associated with Brexit/COVID been secured.		Active	G
	Economic impact: innovation				
SP2 IIP	High-value manufacturing and advanced engineering innovation and R&D Summary March 2021	Continued participation in the Honda Taskforce. Funding awarded for an energy study and a transport study for the site. Honda employee support delivered through the Growth Hub SME Competitiveness Programme.	LGF	Active	G
	Q1 Apr-June 2021	In April, Panattoni announces that it has purchased the 370-acre Honda site in Swindon with a handover of the site proposed in Spring 2022.		Active	G
	Q2 July-September 2021	The energy study is no longer required and funding will be returned to SWLEP.		Active	G

	Economic impact: recovery and renewal				
Ref	Strategic Priority	Activity summary as of 30 September 2021	£source	Status	RAG
SP3 IIP	Multidisciplinary Research Centre for Sustainable Technologies Summary March 2021	The SWLEP Board awarded: development funding to the Innovation Centre for the Circular Economy with a completion date for the OBC of 31 March 2021. Also see SP8: Carriage Works	SWLEP	Active	G
	Q1 Apr-June 2021	Outline Business Case in development. In May, the Board approved £6,000 towards an investment prospectus. SWLEP sits on steering group with a focus on identifying funding.		Active	G
	Q2 July-September 2021	The ICCE Steering Group continue to identify potential funding opportunities to progress this project and dialogue with private sector investors have commenced.	None	Funded activity complete	C
	Environmental impact: low carbon, sustainable growth agenda				
SP4 IIP	Research and innovation opportunities at the Science Museum Summary March 2021	Funding secured from the South West Energy Hub for a feasibility study for Hydrogen Energy generation on the site.	South West Energy Hub	Active	G
	Q1 Apr-June 2021	The legal agreement for the delivery the feasibility study has been agreed.		Active	G
	Q2 July-September 2021	Request for quote issued to undertake the feasibility work for small scale green hydrogen production. Contract awarded to Kiwa working with Pannell Hayes.		Active	G
	Environmental impact: low carbon, sustainable growth agenda				

Ref	Strategic Priority	Activity summary as of 30 September 2021	£source	Status	RAG
n.a. IIP	Swindon and Wiltshire Inward Investment Programme Summary March 2021	Work in collaboration with the DIT, Swindon Borough Council and Wiltshire Council to attract new inward investment projects to the area. Relationships with ‘warm’ projects continue to develop, but the pandemic has precluded site visits. The Porton Science Park and the NCC site at Wroughton have been identified as key sites and the Business Cyber Centre is regarded as a strategic opportunity new investment in Swindon and Wiltshire.	ERDF, SWLEP SBC Wiltshire Council	Active	G
	Q1 Apr-June 2021	Six non-ERDF funded project successes were reported last financial year and one ERDF funded project, creating or safeguarding 250 jobs. A further ERDF funded inward investment win was recorded this quarter, creating at least six new jobs.  Two international webinars have been undertaken. The first with South Korean companies interested in 5G expansion in the UK, in partnership with the British Chamber of Commerce in Seoul.  The second with US companies in bio defence, in partnership with the US Biotechnology Innovation Organisation and Public Health England and Dstl at Porton.		Active	G
	Q2 July-September 2021	Three project wins have been recorded, with one new company setting up a new facility and two the result of acquisitions from overseas-owned companies. These have resulted in 17 new jobs being created.		Active	G
	Economic impact: innovation				



Ref	Strategic Priority	Activity summary as of 30 September 2021	£source	Status	RAG
n.a. IIP	Growing Places Infrastructure Fund (GPIF) Summary March 2021	Growing Places Infrastructure Fund continues to offer loans to local businesses looking to expand their operations. Since 2017, ten loans with a value of nearly £7m have been awarded securing a further £9.7m of additional investment.	GPIF fund	Active	G
	Q1 Apr-June 2021	Since April one further loan of £156,340 has been made. A further two loans of £2m and £1.5m, were agreed by the Board for which formal loan agreements are being drawn up. The July Board includes a paper recommending approval for three loans totalling £2,576,450.		Active	G
	Q2 July-September 2021	Four new loan awards were offered in this quarter, totalling £2,726,450. Two of the loans have been issued, totalling £826,450 with two further loans agreements to be agreed.		Active	G
	Economic impact: recovery and renewal				
	People Foundation				
SP5 S&T	Business-led Federation Higher Education Providers Summary March 2021	The Institute of Technology (IoT) opens to students in September 2021. Offering new technical education pathways with a view to raising aspirations for young people and retraining opportunities for those in or out of work.	External	Active	G
	Q1 Apr-June 2021	SWLEP has supported the IoT with data and analysis to help progress its bidding work.		Active	G

Ref	Strategic Priority	Activity summary as of 30 September 2021	£source	Status	RAG
	Q2 July-September 2021	Contact has been made with the University of Bath regarding a workshop to understand the skills needed for a thriving local hydrogen economy		Active	G
	<b>Social and economic impacts: raising aspirations</b>				
S&T	Skills and Talent Summary March 2021	Local Skills Plan produced and published in March 2021. Work on the Apprenticeship Strategy 2021-2026 commenced. Evidence base strengthened through the Skills Plan, Skills Report, monthly labour market reports and data dashboard.	DfE	Active	G
		The Careers Hub continues to operate and is one of the best performing in the country.	DfE		
		Dedicated Skills Adviser embedded within the Growth Hub offering advice as well as acting as the Kickstart intermediary.	BEIS/ DWP		
	Q1 Apr-June 2021	Memorandum of Understanding agreed with the Department of Education for 2021-22 SAP funding. Work continues to develop the Apprenticeship Strategy.	DfE	Active	G
		Three Kickstarters joined SWLEP in April. Apr-Jun figures will be reported in Q2.	DWP	Active	
		The Careers Hub continues to work with 63 schools and colleges to help raise the career aspirations of young people.	DfE	Active	AG

Ref	Strategic Priority	Activity summary as of 30 September 2021	£source	Status	RAG
	Q2 July-September 2021	Apprenticeship Working Group established to develop the Apprenticeship Strategy to 2025. The focus will be to increase the number of businesses with apprentices through a targeted promotional campaign, primarily aimed at businesses, but with initiatives also aimed at potential apprentices and providers.	DfE	Active	G
		Through the Growth Hub skills support provision, SWLEP is a Gateway organisation and has successfully filled 65 Kickstart placements to date.	DWP	Active	G
		Continued progress has been made during the period.	DfE	Active	G
	Social impact and economic impact: recovery and renewal				
S&T	Healthy Lives Summary March 2021	Healthy Lives Expression of Interest submitted to the Health Foundation charity, but it was not successful. The programme will work with the long term unemployed to improve health and economic outcomes. Alternative ways to deliver the project will be explored.	None	Not started	On hold
	Q1 Apr-June 2021	Work has continued to scan for funding opportunities to progress the proposed project.		Not started	On hold
	Q2 July-September 2021	No financial resource or capacity amongst partners to kickstart this workstream this financial year. Work put on hold.		Not started	On hold
	Social impact and economic impact: recovery and renewal				

S&T	Health and Wellbeing in the workplace Summary March 2021	Links made with Clinical Care Groups and Bath Spa University regarding mental health and wellbeing in the workplace. Programme of activity yet to be defined.	None	Not started	On hold
	Q1 Apr-June 2021	Work to scope activity will commence in Q2.		Not started	On hold
	Q2 July-September 2021	A plan for the project has been developed. Work will commence on delivery next quarter when SWLEP welcomes a new Skills Adviser to the team.		Not started	On hold
	Social impact and economic impact: recovery and renewal				
S&T	Digital Skills Summary March 2021	Digital Bootcamp proposal was submitted by the Institute of Coding and a response is awaited.	None	Proposed	
	Q1 Apr-June 2021	Institute of Coding led project covering pan regional delivery. Funding announcement expected Q2.			
	Q2 July-September 2021	Digital Bootcamps being delivered by Institute of Coding and the University of Bath. Discussions underway regarding links with the BCC and Growth Hub.	External	Active	G
	Social impact and economic impact: recovery and renewal				

Ref	Strategic Priority	Activity summary as of 30 September 2021	£source	Status	RAG
	<b>Infrastructure Foundation</b>				
SP6 IIP	New Energy Vehicles Fuelling Infrastructure Summary March 2021	Hydrogen bus and coach travel and Hydrogen Logistics demonstrator SOBCs: discussions commenced to create demand for hydrogen energy amongst bus companies and logistics operators alongside energy generation (Ref SP4).		Active	G
	Q1 Apr-June 2021	Bus operators and distribution companies identified as potential hydrogen users. Hydrogen positioning work undertaken for M4 NEV Working Group meeting in July. UK Hydrogen Strategy awaited		Active	G
	Q2 July-September 2021	UK Hydrogen Strategy published in August 2021. M4 NEV Working Group approached for match funding to progress the SOBC; the delayed LEP Review meant some are unable to commit. Meeting with BEIS held.		Active	AG
	<b>Environmental impact: low carbon and sustainable growth</b>				
SP6 IIP	New Energy Vehicles Fuelling Infrastructure Summary March 2021	New energy vehicle community charging SOBC. Work pending confirmation from unitary authority partners regarding plans to secure government resources to extend electric vehicle charging. See budget announcement March 2021.	None	Not started	
	Q1 Apr-June 2021	Workstream has not commenced.			
	Q2 July-September 2021	Workstream has not commenced. SOBC shared with local authority partners who can lead bids for capital funding		Not started	
	<b>Environmental impact: low carbon and sustainable growth</b>				

Ref	Strategic Priority	Activity summary as of 30 September 2021	£source	Status	RAG
IIP	Rail strategy Summary March 2021	Rail Strategy Working Group convened with the two UAs.		Active	G
	Q1 Apr-June 2021	In May, the Rail Strategy Working Group met. The Devizes Gateway Steering Group submitted its OBC to DfT in May for funding under the Restoring the Railways Fund and SWLEP supplied a letter of support. SWLEP is now a member of the Western Gateway Sub-national Transport Body's Rail Officer Group		Active	G
	Q2 July-September 2021	<p>The Rail Strategy Working Group, decided to extend its remit to include all modes of transport</p> <p>The Western Gateway Railway Officers Group meets and during the quarter it submitted response to SW Railway Timetable Consultation, commenting concerns about the loss of services; withdrawal of the London Waterloo to Bristol Temple Meads via Salisbury, Westbury and Bath Spa direct service in December 2021; and the disappointment that services in the London area has resulted in stops at Clapham Junction for trains to and from the Salisbury. Devizes Gateway Steering Group continues to develop its Strategic Case with Restoring Your Railway funding. Atkins has been incorporating DfT feedback for resubmission next quarter.</p>		Active	G
	<b>Economic and environmental impacts</b>				

Ref	Strategic Priority	Activity summary as of 30 September 2021	£	Status	RAG
	Business Environment Foundation				
SP7 BE	Swindon and Wiltshire Business Cyber Centre Summary March 2021	Outline Business Case approved to deliver business cyber security services and training provision focussing on SMEs. Completion date of 31 March 2022.	Getting Building Fund £3.7m	Active	G
	Q1 Apr-June 2021	OBC now approved, project has commenced and whilst there has been some slight delay (one month) to Agreement for Lease, project is expected to complete pre-March 2022.		Active	AG
	Q2 July-September 2021	The lease was signed on 30 September, later than planned, but arrangements made to speed up renovation through actions taken to enable the SWLEP to undertake the Category A & B works as one package. The project is still expected to defray GBF funding by 31 March 2022.		Active	AG
	Economic impact: innovation and recovery and renewal				
BE	Other activity: led by Growth Hub Summary March 2021	Escalation in the range of business support services offered by the Growth Hub including SME Competitiveness Programme; Peer Networks; This Way Up Programme; Visitor economy grant schemes; and export advice.	BEIS Core Fund £462k	Active	G
	Q1 Apr-June 2021	All BEIS claims for the financial year 2020/21 have now been submitted via I51 Officer Team at Wiltshire Council. Funding for 2021/22 has now been confirmed as follows: BEIS GH Core & Uplift £462k, BEIS Peer Networks £150k.		Active	G

Ref	Strategic Priority	Activity summary as of 30 September 2021	£	Status	RAG
	Q2 July-September 2021	The Growth Hub has recruited two new business navigators, one with digital and one with green economy specialisms. In an effort to bolster the skills support available the Growth Hub has recruited another Skills Adviser who will start next quarter. Consistent with the national picture, Peer Networks has experienced some business recruitment challenges; and the programme is backloaded with more cohorts due to start during Q3 and Q4.		Active	G
	Economic impact: recovery and renewal				
	Places Foundation				
SP8 IIP	Good Growth for Swindon	Carriage Works 2b: The SWLEP Board awarded GBF funding to this scheme with a completion date of 31 March 2022. Enables the University of Bath to establish iCAST Innovation Centre for Applied Sustainable Technology.	Getting Building Fund £4m	Active	G
	Q1 Apr-June 2021	Works contracted, started on site 15 March 2021. Listed Building consent is required for parcel 2 of the works and efforts are being made to claw back time to meet funding window restrictions.		Active	AR
		SWLEP supported the appraisal of Cultural Development bids for SBC.		One-off activity	
	Q2 July-September 2021	Additional funding has now been secured.		Active	AG
	Social impact: regeneration Environmental impact: low carbon, sustainable growth agenda Economic impact: innovation				



Ref	Strategic Priority	Activity summary as of 30 September 2021	£	Status	RAG
SP9 IIP	Good Growth for Salisbury Summary March 2021	Development funding awarded towards to schemes to support economic recovery and renewal activity in the city including Illuminating Salisbury and People Friendly Salisbury. LGF funding was also awarded to the delivery of the Salisbury Riverpark scheme in conjunction with the Environment Agency and reporting for this project continues.	Spend complete	Active	G
	Q1 Apr-June 2021	Project to be delivered by Environment Agency. Masterplan to be taken to Wiltshire Council Strategic Planning Committee for approval in July.		Active	AG
		SWLEP supported the appraisal of the Cultural Development Fund bids for Wiltshire.		One off activity	
	Q2 July-September 2021	Project to be delivered by Environment Agency and remains on track.		Active	AG
	Social impact: regeneration Economic impact: recovery and renewal				
SP10 IIP	Rural Communities: levelling up opportunities Summary March 2021	Light touch promotional activity by the Growth Hub to encourage the take-up of broadband vouchers. Further activity is being planned for 2021/22.	None	Active	G
	Q1 Apr-June 2021	No specific promotional activity undertaken in Q1. Rural Economy Sector Group (RESG) was reconvened in June.		Active	G

Ref	Strategic Priority	Activity summary as of 30 September 2021	£	Status	RAG
	Q2 July-September 2021	In August, the government announced that Wiltshire would be one of the areas to benefit from Project Gigabit from 2022 as part of its levelling up rural areas agenda. Further details are awaited.  The Rural Economy Sector Group (RESG) met in July 2021 focussing on rural productivity and agriculture’s role in achieving Net Zero.		Active	G
	Economic impact: recovery and renewal				
SPI I IIP	Understanding the value of our Natural Capital Summary March 2021	Jointly funded PhD with the University of Bath into Natural Capital commenced September 2020.	SWLEP	Active	G
	Q1 Apr-June 2021	The PhD research continues; the methodology by which natural capital assets can be given a value commences. Fortnightly supervision meetings are held.		Active	G
	Q2 July-September 2021	Work has commenced to calculate the value of Natural Capital assets.		Active	G
	Environmental impact: low carbon, sustainable growth				

Ref	Strategic Priority	Activity summary as of 30 September 2021	£	Status	RAG
SPI2 IIP	The Great West Way and approaches to clean growth tourism. Summary March 2021	Work to engage with LEPs and DMOs along the Great West Way to mobilise this initiative is proposed for 2021/22.	None	Proposed 2021/22  Not started	
	Q1 Apr-June 2021	Work has not commenced. Note: in March 2021, the government announced an independent review to assess how Destination Management Organisations (DMOs) across England.			
	Q2 July-September 2021	The review of Destination Management Organisations was published on 14 September. Headline recommendations were the creation of high performing DMOs which meet certain criteria using an accreditation process led by Visit England.			
	Economic impact: recovery and renewal; Environmental impact: low carbon, sustainable growth				

Margaret Firth, Director of Engagement and Research, Wiltshire Community Foundation, in collaboration with SWLEP Directors Pam Webb and Suzanne Wigmore, will provide an overview of Swindon and Wiltshire's voluntary and community sector outlining its diversity, size and impact.

With examples, they will illustrate how the sector contributes towards the SWLEP's strategic priorities through expertise in supporting local skills development, employability, and by enabling inclusive and sustainable communities. The aim is to also explore potential collaborations and consider where cross-sector working can be enhanced – for example, future joint work to enhance local bids / responses to the Community Renewal Fund, working in partnership to enable local Levelling-Up responses and through strengthening relationships to develop corporate social responsibility / philanthropic activities