**AGENDA**

**Business Representative Organisations’ Meeting (BROG)**

**Date: Wednesday, 6 May 2020**

**Time: 11.30am - 1pm**

**Venue: Video / Teleconference via link or numbers**

**+44 20 3443 6328** **Conference ID: 394 870 049#**

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| **Attendees:** | **Business Improvement Districts (BIDs):** * Salisbury – Robin McGowan (RMcG) – joining at approx 12 noon

**Chambers of Commerce**: Inspire by Wessex Chamber – Mandy Paterson (MP)* Chippenham – Kathryn Crossweller (KC)
* Salisbury – Andy Rhind-Tutt (AR-T)
* Thames Valley – Leigh Robinson (LR)
* Thames Valley Swindon – Tim Major (TM)

Federation of Small Business, FSB – Ruth Lambert (RL)BusinessWest – Dee Temple-Multon (DT-M)Icaew – Beverley Waters (BW)Make UK – Jim Davison (JD), representing Stephen TulipNFU – Mel Squires (MS), Regional Director, representing Becky ButlandSWLEP - Paddy Bradley (PB) / Colette Mallon (CM) / Phil Clement (PC) / Chris Stevens (CS) / Growth Hub Service - Andrew Mercer (AM)VisitWiltshire – David Andrews (DA)  |
| **Apologies:** | BusinessWest – Ian LarrardInSwindon – Mark RogersMake UK – Stephen Tulip (ST)NFU – Becky ButlandVisitWiltshire – Peter Wragg |
| **Guests:** | Russell Frith (RF) / Paul Moorby (PM) / Julia Stuckey (JS) / Shona Taylor (ST) / Philippa Venables (PV) |
| **Chair:** | Alison North (AN) |
| **Minutes:** | Deborah House (DKH) |
| **Start Time:** | 11.30am  |
| **Finish Time:** | 1pm |

| **Item** | **Timing** | **Topic** | **Paper No.** | **Lead** |
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| **1.0** | **11.30am** | **Welcome and Introductions** |  | **AN** |
|  |  |  |  |  |
| **2.0** | **11.35am** | **Minutes of meeting held on 12 February 2020 and matters arising** | Paper 2.1  | **AN** |
|  |  | Matters Arising:* Crimestoppers - to provide ambassador leaflet for sending out to group members **COMPLETED**; and
* RMcG and AR-T to make contact with MM at Crimestoppers;
* the Chair asked Highways England to engage with David Andrews of VisitWiltshire regarding the A303 project.
* bring project back to group in due course for further discussions.
* GradTalent - AP to send leaflet of details to Deborah for forwarding to group members. **COMPLETED**
* Business Health Report - maintain item on agenda for future meetings.
 | Verbalupdate | **PB** |
| **3.0** | **11.40am** | **NFU – the state of farming**  | Presentation | **MS** |
|  |  |  |  |  |
| **4.0** | **12noon** | **Business Situation update – Covid-19** | Verbal | **ALL** |
|  |  |  |  |  |
| **5.0** | **12.30pm** | **Swindon & Wiltshire Careers Hub** |  | **ST** |
|  |  | Work of the Careers Hub and Gatsby Benchmarks | Presentation |  |
| **6.0** | **12.50pm** | **AOB** |  | **ALL** |
|  |  |  |  |  |
| **7.0** | **12.55pm** | **Date and Time of Next Meeting** |  |  |
|  |  | **Wednesday, 5 August** Chemring Countermeasures, High Post, Salisbury SP4 6AS**Future Meetings 2020:****Wednesday, 4 November** Digital Mansion Corsham, Pickwick Road, Corsham, SN13 9BL |  |  |
|  | **2pm** | **Close** |  |  |

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| **Membership** |

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| **Business Improvement Districts (BIDs**): * Salisbury – Robin McGowan, (RMc)
* Swindon – Mark Rogers, (MR)

BusinessWest – Ian Larrard (IL) OR Dee Temple-Multon (DTM)CBI – Deborah Fraser, (DF)**Chambers of Commerce:*** Chippenham – Kathryn Crossweller
* Devizes – Richard
* Inspire by Wessex Chamber – Rob Perks (RP) OR Mandy Paterson (MP)
* Salisbury – Andy Rhind-Tutt, (AR-T)
* Thames Valley – Leigh Robinson, (LR)
* Thames Valley Swindon – Tim Major, (TM)

CLA – name to be advisedMakeUK – Stephen TulipFederation of Small Business – Ruth Lambert (RL)Icaew – Beverley Waters (BW)Institute of Directors – Guy Tullberg, (GT)NFU – Becky Butland, covering Andrea Witcombe’s maternity leave SWLEP – Alison North (AN) / Paddy Bradley, (PB) / Phil Clement, (PC), / Claire Alexander (CA) / Colette Mallon, (CM) / Growth Hub Service – Andrew Mercer (AM) / Amanda Peach (AP) OR Chris Stevens (CS)VisitWiltshire – David Andrews (DA) OR Peter Wragg (PW) |

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