**AGENDA**

**Business Representative Organisations’ Meeting (BROG)**

**Date: Wednesday, 6 May 2020**

**Time: 11.30am - 1pm**

**Venue: Video / Teleconference via link or numbers**

[**+44 20 3443 6328**](tel:+44%2020%203443%206328,,394870049# ) **Conference ID: 394 870 049#**

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| **Attendees:** | **Business Improvement Districts (BIDs):**   * Salisbury – Robin McGowan (RMcG) – joining at approx 12 noon   **Chambers of Commerce**:  Inspire by Wessex Chamber – Mandy Paterson (MP)   * Chippenham – Kathryn Crossweller (KC) * Salisbury – Andy Rhind-Tutt (AR-T) * Thames Valley – Leigh Robinson (LR) * Thames Valley Swindon – Tim Major (TM)   Federation of Small Business, FSB – Ruth Lambert (RL)  BusinessWest – Dee Temple-Multon (DT-M)  Icaew – Beverley Waters (BW)  Make UK – Jim Davison (JD), representing Stephen Tulip  NFU – Mel Squires (MS), Regional Director, representing Becky Butland  SWLEP - Paddy Bradley (PB) / Colette Mallon (CM) / Phil Clement (PC) / Chris Stevens (CS) / Growth Hub Service - Andrew Mercer (AM)  VisitWiltshire – David Andrews (DA) |
| **Apologies:** | BusinessWest – Ian Larrard  InSwindon – Mark Rogers  Make UK – Stephen Tulip (ST)  NFU – Becky Butland  VisitWiltshire – Peter Wragg |
| **Guests:** | Russell Frith (RF) / Paul Moorby (PM) / Julia Stuckey (JS) / Shona Taylor (ST) / Philippa Venables (PV) |
| **Chair:** | Alison North (AN) |
| **Minutes:** | Deborah House (DKH) |
| **Start Time:** | 11.30am |
| **Finish Time:** | 1pm |

| **Item** | **Timing** | **Topic** | **Paper No.** | **Lead** |
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| **1.0** | **11.30am** | **Welcome and Introductions** |  | **AN** |
|  |  |  |  |  |
| **2.0** | **11.35am** | **Minutes of meeting held on 12 February 2020 and matters arising** | Paper 2.1 | **AN** |
|  |  | Matters Arising:   * Crimestoppers - to provide ambassador leaflet for sending out to group members **COMPLETED**; and * RMcG and AR-T to make contact with MM at Crimestoppers; * the Chair asked Highways England to engage with David Andrews of VisitWiltshire regarding the A303 project. * bring project back to group in due course for further discussions. * GradTalent - AP to send leaflet of details to Deborah for forwarding to group members. **COMPLETED** * Business Health Report - maintain item on agenda for future meetings. | Verbal  update | **PB** |
| **3.0** | **11.40am** | **NFU – the state of farming** | Presentation | **MS** |
|  |  |  |  |  |
| **4.0** | **12noon** | **Business Situation update – Covid-19** | Verbal | **ALL** |
|  |  |  |  |  |
| **5.0** | **12.30pm** | **Swindon & Wiltshire Careers Hub** |  | **ST** |
|  |  | Work of the Careers Hub and Gatsby Benchmarks | Presentation |  |
| **6.0** | **12.50pm** | **AOB** |  | **ALL** |
|  |  |  |  |  |
| **7.0** | **12.55pm** | **Date and Time of Next Meeting** |  |  |
|  |  | **Wednesday, 5 August**  Chemring Countermeasures, High Post, Salisbury SP4 6AS  **Future Meetings 2020:**  **Wednesday, 4 November**  Digital Mansion Corsham, Pickwick Road, Corsham, SN13 9BL |  |  |
|  | **2pm** | **Close** |  |  |

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| **Membership** | |  | | --- | | **Business Improvement Districts (BIDs**):   * Salisbury – Robin McGowan, (RMc) * Swindon – Mark Rogers, (MR)   BusinessWest – Ian Larrard (IL) OR Dee Temple-Multon (DTM)  CBI – Deborah Fraser, (DF)  **Chambers of Commerce:**   * Chippenham – Kathryn Crossweller * Devizes – Richard * Inspire by Wessex Chamber – Rob Perks (RP) OR Mandy Paterson (MP) * Salisbury – Andy Rhind-Tutt, (AR-T) * Thames Valley – Leigh Robinson, (LR) * Thames Valley Swindon – Tim Major, (TM)   CLA – name to be advised  MakeUK – Stephen Tulip  Federation of Small Business – Ruth Lambert (RL)  Icaew – Beverley Waters (BW)  Institute of Directors – Guy Tullberg, (GT)  NFU – Becky Butland, covering Andrea Witcombe’s maternity leave  SWLEP – Alison North (AN) / Paddy Bradley, (PB) / Phil Clement, (PC), / Claire Alexander (CA) / Colette Mallon, (CM) / Growth Hub Service – Andrew Mercer (AM) / Amanda Peach (AP) OR Chris Stevens (CS)  VisitWiltshire – David Andrews (DA) OR Peter Wragg (PW) | |