

**SWLEP Programme Status Report  
November 2022**



**Consolidated Performance Reports**

Individual project Highlight Reports are consolidated into one report.

<b>Pages</b>	<b>Project Nature</b>
2-20	Skills & Enterprise (including Growth Hub)
21-46	Growing Places Investment Fund (GPIF)

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Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
	Swindon & Wiltshire Careers Hub	Shona Taylor (Careers Hub Lead)	Wiltshire Council & Swindon Borough Council	G	G	→

**Project Description**

The Swindon and Wiltshire Careers Hub is based on the Swindon and Wiltshire Enterprise Adviser Network (SWEAN) which originally built and coordinated lasting connections between business, schools, and colleges across the SWLEP area. Volunteer Enterprise Advisers (EAs) from business work directly with school and college Senior Leadership Teams or Career Leaders, to develop effective employer engagement plans ensuring young people have the skills they need to excel in education and life. The original work of the SWEAN now forms a part of the Careers Hub activity.

The Swindon and Wiltshire Careers Hub programme is now in its 5<sup>th</sup> year and works with 56 secondary schools, colleges and SEND providers in the area. The number of institutions engaged is recorded by URN, however this represents 63 sites, a fluctuation in numbers due to institutions merging across a period. The aim of this programmes is to support schools and colleges to improve the area's rating on Gatsby Benchmarks, a framework which defines good careers guidance, from 1.9 to 6. This activity supports all institutions to develop and deliver effective careers education plans and programmes in partnership with employers, HEIs, training providers and charitable organisations.

The overall aim is to improve the progression outcomes for young people, ensure that they are better informed of the opportunities available and better prepared for the world of work.

The team consists of a Careers Hub Lead (HL), a Senior Enterprise Coordinator (SEC) and three Enterprise Coordinator (ECs) based in Swindon, north Wiltshire, and south Wiltshire, an Employer Engagement Enterprise Coordinator (EEEC) and a Hub Incubation Project Lead (fixed term contract).

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What does our path look like? (Milestones)				Are we on track? (Issues/Risks)
Milestone	Baseline	Revised Baseline (if applicable)	Forecast/Actual	<p><b>G – Programme:</b></p> <p>There have been eight new Compass self-assessment submissions made since the start of the new academic year. However, these submissions have shown performance drop in a range of areas. Currently only BMs 1 and 2 are above NA with all other areas having dipped below NA. Overall BM achievement has also dropped by -0.58 as a result of these new submissions but remains on target. All remaining 48 institutions are required to submit a new Compass self-assessment report by 31 December 2022, which is the data point where a full assessment of performance can be seen. It is not unusual for performance to dip slightly at the start to a new academic year. Intensive ItoI actions are in place with institutions which have reported a drop in performance to date.</p> <p>All financial reporting activities have been submitted and are up to date.</p> <p>There are 56 schools and colleges giving network coverage of 100% for the region, above the NA of 45%.</p> <p>There are 44 EAs in the network and with 25% of institutions currently showing as having a vacancy, against a national average of 21%. The Employer</p>
Yr 7 Q4 (July - August 2022) grant claim submission			Submission for Year 7 Q4 was made in October 2022.	
All institutions within the Careers Hub to have completed Compass three times per year by 31 July 2023.	95% of institutions completed Compass by 31 December 2018.		98% of matched institutions in the SWLEP area completed Compass by 31 October 2022, NA is 95%.	
School/colleges Careers Hub membership: 56 institutions	MoUs issued in September 2018 (Wave 1) and June 2019 (Wave 2) and July 2020	MoUs re-issued in September 2021	Careers Hub hold a signed MoU for all institutions.	
Hub institutions to have achieved an average of five BMs by August 2023.	September 2018 average = 1.9 (NA 2.0)		Average achievement is currently five against a NA of 5.05, -0.5 on NA and equal to on target.	

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Hub institutions to achieve at least three BMs by August 2023	22% of institutions (13 in total) recorded achieving less than three BMs in July 2021		Ten (17%) institutions are currently performing under three benchmarks fully achieved.	Engagement Enterprise Coordinator post is focussing on taking a coordinated approach to EA recruitment and all employer engagement activities and is working with locally based employers and the CIPD to fill these vacancies.
BM 1: <i>a stable careers programme</i> : 80% of institutions fully achieve the benchmark by 31 July 2023.	September 2018 13%	September 2022 77%	BM 1 has decreased in performance by -4.33pp since July 2022, is -3.08pp below the target of 80% but remains above NA by +16.62pp.	Ten institutions are currently recorded as achieving less than three benchmarks and are rated as being a priority, a reduction of three from September 2021. These institutions are receiving regular additional support and guidance from the Careers Hub team. Where necessary individual institutions are escalated for further support within both LAs' education teams.
Clear evidence of progress in BM5 ( <i>encounters with employer and employees</i> ) and BM6 experiences of the workplace should be made throughout the year	September 2018 BM5: 56% BM6: 44%	September 2022 BM5: 78% BM6: 57%	BM5 has decreased in performance by -9.94pp since July 2022, is below NA by -3.76pp. BM6 has decreased in performance by -5.82pp since July 2022, is below NA by -4.49pp.	Eight institutions have recorded eight BMs fully complete, a decrease of one since July 2022.  Nine institutions have recorded seven BMs fully complete, a decrease of one since July 2022.

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<b>Activity in last two months (September and October 2022)</b>	<b>Planned actions for next two months (November and December 2022)</b>
<b>Activity with Schools/Colleges</b>	<b>Planned Activity with Schools/Colleges</b>
<p>Two Careers Leader Network newsletters and 2 SEND Careers Leader Network newsletters were circulated with information on local and national opportunities and events being included.</p> <p>Monthly Careers Leader Network Master Classes have been delivered on Careers Programme updates and plans for 2022/2023 and Developing Performance in BMI (a stable careers programme).</p> <p>The EC team to prioritise ItoI support sessions with the institutions listed as a priority where extra input is required to improve performance. All institutions are required to have a developmental action plan in place for the academic year.</p> <p>The Jobs Live ‘Your Choices’ broadcast took place on 19 October. This was a Post 16 and Post 18 progression event which was broadcast over a rolling five-hour period and attracted 4,664 views who averaged 45 minutes per login. 26 institutions booked a place for on the day activity to be broadcast directly to their students.</p> <p>A discreet network group for new Careers Leaders in north Wiltshire has been set up to allow them to share good practise and be supported in the early days in post.</p>	<p>Monthly Careers Leader and SEND newsletters will be sent to the Careers Leader Network, with direct links to further information on the Careers Leader SharePoint site.</p> <p>A Careers Leader Network stakeholder marketplace will be held to showcase offers and opportunities available to all institutions. A face-to-face networking opportunity for Careers Leaders will be held in December 2022 on a face-to-face basis in all three areas of the network.</p> <p>EC one to one sessions will continue with all institutions, with a clear focus on those most in need, the priority institutions, who will meet with the EC team on at least a monthly basis.</p> <p>Preparations are underway for the Jobs Live Apprenticeship Showcase which will take place on 2 February 2023.</p> <p>Ongoing development of this network group, with possible expansion to other areas if required.</p>

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Individual performance reports were circulated to headteachers, MAT CEOs and governing bodies to inform them of their individual performance against the Gatsby Framework as well as how they compare with the local and national averages.

Negotiations took place with the Enterprise Adviser from Apetito and the John of Gaunt School to arrange for a series of assemblies to be delivered by Apetito to staff during National Apprenticeship Week.

Support was provided to EOTAS by the Senior Enterprise Coordinator for SEND and the Employer Enterprise Coordinator to develop a careers fair opportunity for young people, which will be held in Swindon Town Football Club. A range of other mainstream and SEND providers have also been invited to the event

Work has been undertaken by the Senior Enterprise Coordinator for SEND and the Employer Enterprise Coordinator to plan employer disability confident event with Fairfield Farm College. The event will include information on reasonable adjustments for recruitment and in the workplace, students talking about their aspiration and Babcock International's neuro-diverse employee network. Event to take place February 2023. The Employer Enterprise Coordinator has supported 28 institutions with requests for support from employers for their employer engagement activities. The requests went out to 243 business contacts which received positive and supportive responses.

Development work is underway for a SEND LMI platform.

Follow up meetings are taking place with headteachers, SLT representatives, and representatives from MATs.

Further support from Enterprise Advisers will be sought for school events during National Apprenticeship Week.

The team will support the delivery of the careers fair on 17 November 2022.

The SEC and EEEC will provide ongoing support for the preparation of this event.

Ongoing support will be provided by the EEEC to institutions are through request support for employer engagement activities.

A soft launch for the platform will take place with SEND institutions before rolling out in a wider format to all institutions as well as for resident's self-service purposes.

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Planning on development took place for four mini projects as a result of the apprenticeship survey which took place earlier in the year. The four projects which will be rolled out from first November 2022 are:

- an advertising campaign on buses and at local train stations focused up encouraging young people to explore further apprenticeship opportunities via the Amazing Apprenticeship website;
- to run an apprenticeship fair on 24 January 2022, in partnership with Salisbury Chambers of Commerce;
- to sponsor the Swindon Apprenti-Fest event in the summertime of 2023; and
- to develop a collateral park for events with advertising linked to the Amazing Apprenticeship website.

Development of the images for the four apprenticeship campaigns was completed by SWLEP's marketing and comms apprentice.

In collaboration with the EET team at Swindon Borough Council, reminder letters were sent to all Swindon Careers Leaders to return data on unknown destination. The overwhelming majority of CLs replied within 48 hours to the request.

Ongoing activities around the delivery of the four mini projects with a focus on measuring the impact and effectiveness of each activity.

Follow ups will take place when the new Swindon EC is in post.

**Activity with Stakeholders**

**Activity with Stakeholders**

SEC attended Wiltshire Council's SEND Priority 6 working party group.

SEC will provide ongoing support for this and other relevant local authority SEND groups.

A case study resulting from the HIP Maths project was developed and shared as part of Wiltshire Council's preparations for CoP 27.

Ongoing resource development resulting from the outputs of the HIP Maths project.

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SEC and EEECC attended the Wiltshire Parent Carer Council event and demonstrated the new SEND LMI platform.

The Careers Hub Lead attended the Swindon and Wiltshire Institute of Technology launch event.

Representation was made at the SWLEP working party on the Raspberry Pi activity.

HL attended a meeting with the new National Careers Service representatives for the area, SEETEC, to discuss collaborative working.

Planning meetings took place with two providers of BM5 activity, and an offer was made to every institution for a fully funded BM5 employer encounter event to take place across the network.

Meeting took place with the CareerPilot team as the Careers Hub is sponsoring the engagement of all Swindon institutions to engage with the site, after the previous funder was not able to continue with the commitment in 2022/2023.

Ongoing attendance on support at relevant stakeholder events for your contact can be made with either wider groups of stakeholders and/ or employers such as the Wiltshire Council STEAM Festival for primary aged pupils. The Careers Hub is sponsoring this event.

The Careers Hub Lead will work with the management team at the Institute of Technology to develop a further engagement plan to ensure that relevant stakeholders and Careers Leaders are fully engaged with the new facility.

Support will be provided to the working party to help them to engage with and recruit from the schools' network. A Lead School will be requested from the network.

The team will work collaboratively with SEETEC and share information with the CL network.

Finalisation of the Eols and roll out of the BM5 activities.

CareerPilot team to provide a CPD session for the ECs in December.



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<p>Team meeting took place with the DWP's Schools Adviser and plans were put in place to support institutions which require extra input for those who are at risk of becoming NEET.</p>	<p>DWP's Schools Adviser to attend the Careers Leader Network stakeholder marketplace event in November 2022.</p>
<p><b>Activity with Employers</b></p>	<p><b>Activity with Employers</b></p>
<p>A face-to-face networking event took place for Enterprise Advisers and Cornerstone Employer representatives to discuss how the two groups and individuals can work more collaboratively in the future and provide more balanced support to all institutions they are working with.</p> <p>The Careers Hub team had a presence and offered a workshop at the SWLEP conference, <i>Doing Business Brilliantly</i>.</p> <p>Continued development of the Your Placement work placement site, Phase 2, with EA volunteers and Ridgeway School &amp; 6<sup>th</sup> Form College.</p> <p>A detailed audit of the Enterprise Adviser Network was undertaken to establish the commitment of current EAs and where the vacancies for schools/colleges lies. This resulted in 14 vacancies being identified.</p>	<p>Cornerstone Employer Group to meet on 15 November and an EA networking virtual call will take place on 2 November.</p> <p>The Careers Hub team will continue to source opportunities such as the SWLEP conference to engage with a wider employer network.</p> <p>Meeting to take place on 15 November with the Your Placement team and the CL at Ridgeway School &amp; 6<sup>th</sup> Form College, the education partner for the project.</p> <p>The Employer Engagement Enterprise Coordinator post is focussing on taking a coordinated approach to EA recruitment and all employer engagement activities and is working with locally based employers and the CIPD to fill these vacancies.</p>
<p><b>Activity with the Careers and Enterprise Company</b></p>	<p><b>Activity with the Careers and Enterprise Company</b></p>
<p>SEC attended the national CEC's Inclusion CoP meetings.</p>	<p>Ongoing attendance at the CEC's Inclusion CoP meetings.</p>

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<p>HL/SEC attended fortnightly information meetings with the CEC’s Regional Lead and Area Manager.</p> <p>EEEC attended and participated in the CEC’s networking meeting for EEECs nationally.</p> <p>The HL/SEC are both mentoring a Strategic and Operational Hub Lead from Southeast Midlands as part of the CEC’s onboarding of new staff programme.</p> <p>A business case was written and submitted to the CEC to extend the Hub Incubation Project for Maths into a 2<sup>nd</sup> year, with the possibility of rolling it out area wide for a further two years.</p> <p>The EEEC and EC for south Wiltshire designed a Teachers Encounters model for submission to the CEC with a request for £20,000 of funding to run the programme between January and July 2023.</p> <p>HIP Project Lead has been working directly with the CEC and the ASK research team to develop the survey criteria, finalise the project plan, data protection agreements and source relevant EHE networks to start recruiting parents/carers and youth representatives to the project. Initial conversations have started with site developers for the final resource platform.</p>	<p>HL will continue to attend fortnightly briefing meetings with the CEC.</p> <p>EEEC will continue to attend the CEC’s networking meeting for EEECs.</p> <p>Mentoring will continue on a monthly basis.</p> <p>HIP project review meetings to take place.</p> <p>Submission was made by the HL on 4 November. Outcome awaited.</p> <p>Survey of parent/carers will take place and planning for the resource development activities and workshops will be undertaken.</p>
<p><b>Team Development/Training</b></p>	<p><b>Team Development/Training</b></p>
<p>The Careers Hub team attended a range of CPD sessions via the CEC, including attendance at the Strategic Hub Lead, Operational Hub Lead and Enterprise Coordinator CPD events. EC Connect sessions included Careers Leader training, Ofsted for FE, Provider Access Legislation Compliance, Preparing Young people for the Future Workforce, EA Recruitment, the FE Landscape and Talking Futures.</p>	<p>Team will attend ongoing meetings and events as required.</p> <p>HL and SEC will attend the CEC’s termly conference.</p> <p>The Regional meeting will be hosted by the Swindon &amp;</p>

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	Wiltshire Careers Hub team on 16 November 2022 in Trowbridge.
<b>Activity with Careers Hub Governance</b>	<b>Activity with Careers Hub Governance</b>
<p>Steering Group meeting was held on 15 September 2022.</p> <p>HL attended and gave presentations to:</p> <ul style="list-style-type: none"> <li>• Wiltshire Council’s Performance and Outcomes Group;</li> <li>• Swindon Borough Council’s Quality Assurance and Performance Improvement Board; and</li> <li>• SWLEP Skills &amp; Talent Subgroup.</li> </ul> <p>The annual Performance Review took place with the CEC on 13 October 2022.</p> <p>A new EC was recruited for the Swindon post, vacated in July 2022.</p>	<p>Next Steering Group meeting: 8 December 2022.</p> <p>New post holder to start on 10 November 2022.</p>

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Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GEN/002/GH	Growth Hub	Chris Stevens	SWLEP	G	G	

**Project Description**

SWLEP's business support service combining digital and direct delivery methods to create a comprehensive offer. In addition, The Growth Hub serves as the barometer for the regional business community, capturing and feeding back issues to regional partners, stakeholders, MPs, and the businesses themselves.

What does our path look like? (Milestones)				Are we on track? (Issues/Risks)
	Milestone	Baseline	Forecast/ Actual	Commentary
1	Grow the Growth Hub Business Community membership from 2,000 to 2,800	April 2022	April 2023	The Growth Hub Business Community now has total of 2,288 (previous report 2,258) members.
2	Serve as the regional business community barometer, communicating issues upwards and producing Business Intelligence reporting.	Ongoing	Ongoing	Business Navigators and the wider team still have a responsibility to gather BI through their day-to-day activities. Stakeholders, partners, and businesses can submit stories via SWGH's online tool, and a monthly report is then produced and distributed across the BING and partners.
3	Make continual improvements and	August 2020	Ongoing	The SWGH website continues to evolve with additional information being added as required. SWGH has been developing support and guidance to help businesses

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	updates to the Growth Hub website to include presenting the most up to date information on support available. Review results of business engagement activities such as workshop shops and outreach.			<p>manage Cost of Living and Energy efficiency in the form of hints and tips as well as sign posting to various support from the government and other partner organisations.</p> <p>As expected SWGH saw contacts and engagement improve over September and October as school holidays came to an end and people returned to work after the summer break. (347 compared 217 in our last report)</p> <p>Geographical split of support again remains relatively static. However, efforts are being made to increase SWGH presence in Warminster whose Council is currently working on resurrecting the town's Chamber of Commerce. This includes working with the Town Council and Chamber to provide workshops.</p>
4	Deliver pre-start/start up business support via the SME Competitiveness Programme - with the aim to achieve 150 business creations.	August 2020	Feb 2023	<p>Delivery continues to progress across all elements of the project with associated outputs being achieved and included in financial claim submissions.</p> <p>Monthly meetings continue to be held with delivery partners, YTKO and Swindon Borough Council, to discuss ongoing engagement and outreach.</p> <p>YTKO has continued to run on location delivery at the Workshed in Swindon under the name 'The Foundry.' The programme provides free access to the Workshed along with face-to-face business support. It is expected this will drive further outputs for the SME</p> <p>Owing to the impact of the pandemic which saw many contacts being once and done, a Project Change Request for the entire consortium is being prepared for submission. Whilst there is expected to be a reduction in outputs requested, there</p>

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				should be little impact to the financial profile of the SME Competitiveness Programme.		
6	Through ERDF SME Competitiveness Programme, deliver business support outcomes against recognised metrics including light, medium, high levels of support; as well those relating to ERDF funded work (CI, PI3 etc)	August 2020	July 2023	BEIS Intensity Metric	2022/23 target April to April)	Achieved to date
				Light Support (1-3 hours)	800	356
				Medium Support (3-6 hours)	290	317
				High Support (6+ hours)	216	56
				<p>Work has been done to review our previous contacts from over the pandemic and follow up on providing further business support which could lead to an output under the ERDF SME Competitiveness Programme. Approximately 180 potential follow ups have been identified and are with Business Navigators to contact.</p> <p>SWGK has recruited 2.5 FTE Business Navigators who started 17 October 2022 for the final portion of SME Competitiveness programme. Our new Project Co-ordinator also started on this date.</p> <p>Agreement has been reached with Martin Chappell to continue working one day per week on delivering Green and Net Zero support. Melody Thompson has also decided to reduce her hours to two days per week.</p>		

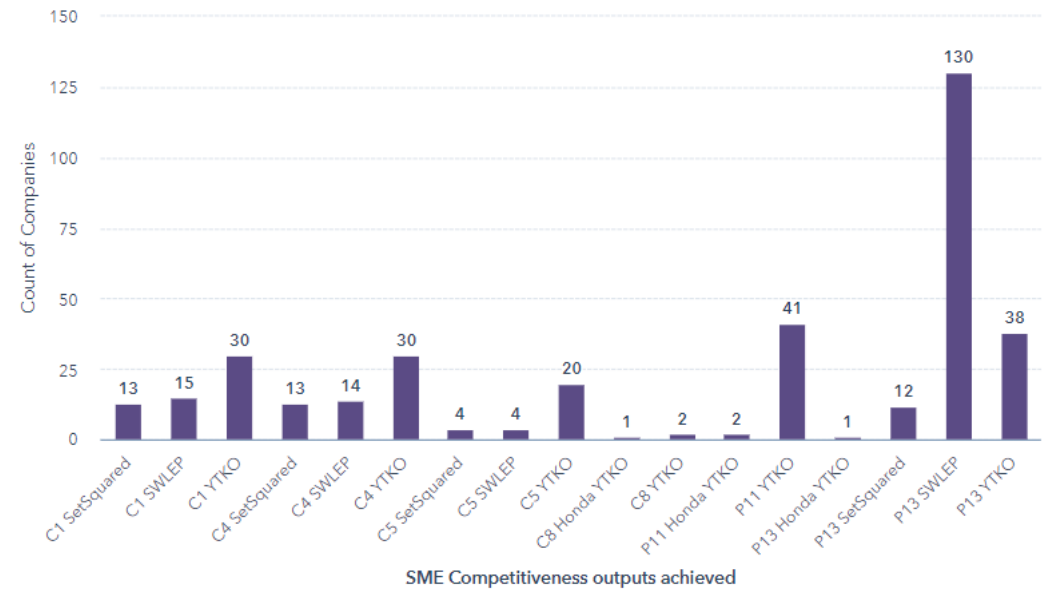
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SME Competitiveness Outputs Achieved (DPs outputs only incl if company on HubSpot)

Date range: All time

● Count of Companies



SWGK Business Navigators have continued to deliver workshops, with a range of paid for and fully funded workshops being timetabled until the end of 2022

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				THE SWGH is developing relationships with several experts to deliver technical paid for workshops including HR based topics that will be delivered by Kathryn Roynon HR.
7	Deliver at least 40 fully funded webinars under various topics. And measure attendee engagement	April 2022	March 2023	<p>We have delivered less webinars over the summer as we have generally seen less engagement with them during this time of the year. However, we successfully held our first paid for webinar in August. We received nine registrants sign up and seven attend. Two signed up and just requested a copy of the recording.</p> <p>Going forward we will be looking to produce webinar content which will be available via a paywall on the SWGH site.</p>
8	Ongoing personal development of Navigators etc.	May/June 2021	Ongoing	<p>New team members are currently undergoing a comprehensive induction to the Swindon and Wiltshire Growth Hub and wider SWLEP activities. The recent restructure has meant there have been several role changes within the Growth Hub.</p> <p style="text-align: center;">Organisational Structure, October 2022</p>



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9	Continue to develop strategic partnership relationships and inform strategic groups of the business support offer available through the Growth Hub.	Ongoing	Ongoing	<p>SWGHs continues to build relationships with partners including UMI and Enterprise Nation, meeting with both, usually bi-monthly.</p> <p>Working with both Swindon Borough Council and Wiltshire Council, SWGH will be launching a Workplace Wellness programme which will consist of experts providing guidance to businesses on various wellness topics. Each of these sessions will be online via HopIn and will include a networking opportunity. The first event is scheduled for 9 November 2022.</p> <p>SWGH is also collaborating with Swindon Voluntary Sector on providing our business support workshops to the third sector. This includes being a sponsor for its upcoming conference.</p>						
10	Uplift 50 New Apprenticeship placements and develop engagement in skills and talent offering	Jan 2022	Jan 2023	<p>SWLEP has set an uplift target of 50 additional apprentices for businesses that have not had an apprentice before, in line with the SWLEP delivery plan through these channels for 2022. So far, the skills team, through its apprenticeship social media campaign, apprenticeship informal digital networking and relationship building with clients have placed 12 apprentices. The current pipeline is as follows:</p> <table border="1" data-bbox="958 983 1597 1094"> <thead> <tr> <th>On Programme</th> <th>Initial Stages</th> <th>Total Employers</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>21</td> <td>30</td> </tr> </tbody> </table> <p>Work will continue on our Apprenticeship Campaign for this year, with the aim to support businesses in considering offering placements that have never done so before. With pursued value and attendance of our 'all things Apprenticeships' Coffee and Chat sessions, we have added dates for next year and following feedback from attendees we are now platforming these events across Microsoft Teams. We will now be adding new and revised Apprenticeship standards to our marketing output to garner further interest.</p>	On Programme	Initial Stages	Total Employers	10	21	30
On Programme	Initial Stages	Total Employers								
10	21	30								

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				<p>Working closely with partners Serco on a big push for uptake in the remaining fully funded course provision for employers, new provision for Leadership and Management skills to be taken advantage of by Swindon and Wiltshire SMEs.</p> <p>We have been in close collaboration with our local training providers, and in conversations around skills development and planning. A highlight has been visiting the new Institute of Technology at its launch to see the facilities and learn of the course provision.</p> <p>Following a successful completion of the Kickstart Programme, 110 young people secured training placements with Swindon and Wiltshire employers. On gaining feedback from these local employers, 26 young people have been offered employment and a further six have been employed as apprentices.</p>
11	Deliver a Growth Hub monthly newsletter, for distribution to mailing lists and measure engagement	April 22	Ongoing	The SWGH Marketing team has now produced our second newsletter which has been sent via HubSpot to the mailing list. The wider team has been working to create 'Coming up at the Growth Hub' videos detailing the range of support available. So far two have been produced with a further one scheduled for mid-November.

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**What are we spending?**

£Ms	2022/23	2021/2022				Total
		Q1	Q2	Q3	Q4	
<b>Profile (BEIS)</b>	£231,000	£55,900.98	£55,900.98	£55,900.98	£63,297.06	231,000
<b>Actual (against BEIS)</b>	£231,000	£55,728	£57,915			

Growth Hubs nationally have incurred a 50% funding reduction in the BEIS Core Grant allocation

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What have we done in the past two months?	What do we need to do in the next two months (Actions)
<ul style="list-style-type: none"> <li>• Submitted our Q3 BEIS Core GH claim</li> <li>• Reviewed existing clients to identify meaningful contacts to follow up with</li> <li>• Recruited 2.5 FTE Business Navigators for SME Competitiveness programme</li> <li>• Delivered first Workshop under Growth Hub Plus</li> <li>• Successfully published SWGH Wavehill evaluation and Growth Hub Impact report</li> <li>• Continued focus on PI3 (3-12 hours) and CI (12+hours) output delivery</li> <li>• Introduced ‘Coming up at the Growth Hub’ marketing videos and launched 2<sup>nd</sup> newsletter</li> <li>• Supported and contributed to the SWLEP annual conference on 6 October 2022</li> <li>• Submitted BEIS 6 Bi-annual mid-year report</li> <li>• Attended the Swindon &amp; Wiltshire Techies awards to promote Growth Hub services and present awards</li> </ul>	<ul style="list-style-type: none"> <li>• Hold first Wellbeing in the Workplace session in conjunction with Wiltshire and Swindon Councils</li> <li>• Continue mobilisation of Growth Hub+ (pay-for) business support services with a focus on the exclusive digital portal access</li> <li>• Continue to explore offering contractual services utilising our talent pool to other providers in a B2B/P capacity such as Town Councils, public bodies, and agencies within and beyond SWLEP’s borders</li> <li>• Continue to promote the Business Cyber Centre to networks and businesses</li> <li>• Deliver blend of free to access and paid for webinars to support SME Competitiveness and Growth Hub+ programme outputs</li> <li>• Complete SME Competitiveness new starts induction</li> <li>• Prepare and submit SME Competitiveness Project Change Request (PCR)</li> </ul>

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Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/03/RT	Recycling Technologies	Phil Clement	N/A	AR	R	

**Project Description**

Fitting out of a production facility and R&D suite to manufacture a recycling technologies machine that will be exported globally.

**What does our path look like? (Milestones)**

Milestone	Baseline	Forecast/ Actual
Loan agreement signed	February 2019	February 2019
Complete repayment of loan to the LEP	December 2021	December 2023

**Are we on track? (Issues/Risks)**

**G – Status:** Loan agreement for £1,035,433.00p was signed in February 2019.  
The company went into administration in September, owing SWLEP £935,433  
 Interest received from the company was circa £300,000 over the loan period to date.

**What are we spending?**

£Ms	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
<b>Outgoing Loan</b>	£1,035,433					
<b>Capital Repayment</b>			£100,000.00			£935,433
<b>Interest Payments</b>	£4,319.52	£48,699.70	£68,785.31	£73,569.79	£93,543.27	£23,321.75

**What have we done in the past two months?**

- Liaising with the Administrators

**What do we need to do in the next two months (Actions)**

- Continue liaising with the administrators and a new buyer, if one is found

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Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/004/OW	Our Wilton Community Interest Company	Phil Clement	N/A	AR	R	

**Project Description**

Development of an Innovation Centre and training facility in Wilton to support the development and growth of start-up and growing small enterprises, including for those linked with personnel leaving the military.

**What does our path look like? (Milestones)**

Milestone	Baseline	Forecast/ Actual
Loan Agreement Signed	February 2019	February 2019
Complete Repayment of loan to LEP	December 2021	September 2022

**Are we on track? (Issues/Risks)**

**G – Status:** Loan agreement signed in February 2019 for £1.25m  
 First capital payment of £250,000 was made in February 2019. Second payment of £1m, paid on 1 May 2019.

First capital repayment made in March 2021 (£11,423). The majority of the loan (£1,215,731) was scheduled to be repaid in December 2021, was expected by the end of October 2022 and is now overdue.

The facility will provide training, hot-desking and permanent office space to army veterans and new and emerging SMEs in the local community. The training facility and the adjacent accommodation block for those leaving the armed forces was opened in October 2019.

The build of the main co-working space has yet to begin as Our Wilton was waiting for BT to provide fast broadband to the site (which it has done) and there have been delays due to COVID. In addition, Our Wilton now wishes to put sixteen flats above the co-working space. A planning application for the remainder of the site has been submitted.

**SWLEP Programme Status Report  
November 2022**



Its anticipated new job figures for the revised scheme are now circa 600 as opposed to the original 250.

The loan repayment is overdue, but the company has formally accepted a refinancing offer from a bank, and this is now in the final stages of being processed. A formal land valuation report has been received, which all interested parties are happy with.

The company is waiting for a formal letter from Redrow that confirms they do not owe this company any funds. Once this is received then the bank will issue the funds to Our Wilton and the SWLEP can be repaid. We are in regular contact with Our Wilton to seek a resolution, with all monies owed to the SWLEP being repaid.

**What are we spending?**

£Ms	2018/19	2019/20	2020/21	2021/22
<b>Outgoing Loan</b>	£1,250,000.00			
<b>Capital Repayments</b>			£1,250,000.00	
<b>Interest Payments</b>	£780.83	£35,136.97	£37,499.98	£27,736.12

**What have we done in the past two months?**

- Regular calls with the company regarding progress over a new refinancing deal with a particular bank.

**What do we need to do in the next two months (Actions)**

- Ensure the loan funds are repaid in full.

## SWLEP Programme Status Report November 2022



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/005/PRP	PRP Optoelectronics	Phil Clement	N/A	G	G	

### Project Description

Expansion of product development and manufacturing facility into adjacent unit in Swindon.

### What does our path look like? (Milestones)

Milestone	Baseline	Forecast/ Actual
Loan Agreement Signed	February 2020	February 2020
Complete Repayment of loan to LEP	December 2023	December 2023

### Are we on track? (Issues/Risks)

**G – Status:** £1,140,000.00 loan agreement in February 2020

The company has expanded its production facilities to include a new water treatment product line.

The company is still growing, with orders into 2024. Looking to take on four more staff.

Is facing challenges such as longer supply chain lead times, higher raw material prices and the prospect of much higher energy bills after the Government lifts its price cap in March 2023.

### What are we spending?

£Ms	2019/20	2020/21	2021/22	2022/23	2023/24
<b>Outgoing Loan</b>	£1,140,000.00				
<b>Capital Repayment</b>			£350,000.00	£422,500.00	£367,500.00
<b>Interest Payments</b>	£11,150.15	£39,900.01	£35,978.11	£22,414.41	£6,448.86



**SWLEP Programme Status Report  
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<b>What have we done in the past two months?</b>	<b>What do we need to do in the next two months (Actions)</b>
<ul style="list-style-type: none"><li>• Monitored the growth in demand for the new product line.</li></ul>	<ul style="list-style-type: none"><li>• Collect quarterly interest payments</li><li>• Collect £100,000 capital repayment in December</li><li>• Monitor the sales progression of the new product line.</li></ul>

**SWLEP Programme Status Report  
November 2022**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/006/FL	Four Legs Are Better Than Two	Phil Clement	N/A	G	G	

**Project Description**

Fitting out of a production facility in a refurbished ex-redundant agricultural building.

What does our path look like? (Milestones)			Are we on track? (Issues/Risks)
Milestone	Baseline	Forecast/Actual	<p><b>G – Status:</b> Loan agreement for £150,000.00 was signed in January 2019, with full loan paid that month. Full loan repaid by January 2024.</p> <p>Revenues continue to grow although the cost-of-living crises has meant that some customers are now buying lower premium pet food. The higher cost of packaging and raw materials has also squeezed margins.</p>
Loan agreement signed	January 2020	January 2020	
Complete repayment of loan to the LEP	January 2024	January 2024	

**What are we spending?**

£Ms	2019/20	2020/2021	2021/22	2022/23	2023/24
<b>Outgoing Loan</b>	£150,000.00				
<b>Capital Repayment</b>		£4,000.00	£29,000.00	£46,000.00	£71,000.00
<b>Interest Payments</b>	£912.32	£5,412.30	£4,084.70	£3,065.26	£1,268.77

What have we done in the past two months?	What do we need to do in the next two months (Actions)
<ul style="list-style-type: none"> <li>Contacted the Managing Director.</li> </ul>	<ul style="list-style-type: none"> <li>Collect quarterly interest</li> <li>Collect capital repayment £12,500 due December).</li> <li>Monitor the project and sales volumes.</li> </ul>

## SWLEP Programme Status Report November 2022



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/007/AE	Autoguide Equipment	Phil Clement	N/A	G	G	

### Project Description

Provide funds to extend their manufacturing line.

### What does our path look like? (Milestones)

Milestone	Baseline	Forecast/ Actual
Loan Agreement Signed	January 2020	January 2020
Complete Repayment of loan to LEP	December 2024	December 2024

### Are we on track? (Issues/Risks)

**G – Status:** Loan agreement signed in January 2020 for £150,000 and full loan paid that month. Full capital of £150,000 due to be repaid as one payment in December 2024.

An additional production line has been installed. Order book is strong with new orders from major utilities companies.

### What are we spending?

£Ms	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
<b>Outgoing Loan</b>	£150,000.00					
<b>Capital Repayments</b>						£150,000.00
<b>Interest Payments</b>	£739.72	£4,499.98	£4,499.98	£4,499.98	£4,499.98	£3,390.39

### What have we done in the past two months?

- Contacted the Finance Director for update on the project.

### What do we need to do in the next two months (Actions)

- Monitor the project.
- Collect the interest payments

## SWLEP Programme Status Report November 2022



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/008/ABS	Advanced Biofuel Solutions Ltd	Phil Clement	N/A	G	G	

### Project Description

Provide funds to complete and operate an energy production facility in Swindon.

What does our path look like? (Milestones)			Are we on track? (Issues/Risks)			
Milestone	Baseline	Forecast/ Actual	<p><b>G – Status:</b> Loan agreement signed in February 2020 for £1,250,000 and first payment of £300,000 made that month. Full capital due to be repaid by December 2024.</p> <p>The company was seeking a further funding round from existing investors to support cashflow. This was achieved in early November. It is anticipated this will enable the company to be cash generating by March 2023.</p>			
Loan Agreement Signed	February 2020	February 2020				
Complete Repayment of loan to LEP	December 2024	December 2024				
What are we spending?						
£Ms	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Outgoing Loan	£1,250,000.00					
Capital Repayments			£333,333.32	£333,333.32	£333,333.32	£249,999.99
Interest Payments	£4,756.16	£63,047.97	£97,055.49	£55,440.60	£32,107.30	£8,773.97
What have we done in the past two months?			What do we need to do in the next two months (Actions)			
<ul style="list-style-type: none"> <li>Continued dialogue with Managing Director.</li> </ul>			<ul style="list-style-type: none"> <li>Collect capital repayment of £83,333 in December</li> </ul>			

## SWLEP Programme Status Report November 2022



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/009/PP	Potts Partnership Ltd (No 1)	Phil Clement	N/A	G	G	

### Project Description

Provide funds to extend their manufacturing capacity to produce food sauces, servicing increased demand, including from supermarkets.

What does our path look like? (Milestones)			Are we on track? (Issues/Risks)			
Milestone	Baseline	Forecast/Actual	<p><b>G – Status:</b> Loan agreement signed in June 2020 for £276,500.00. Full outgoing payment made on 12 June. Full capital funds due to be repaid by June 2024.</p> <p>All the new machinery has been installed allowing new production lines to become operational. The company has expanded rapidly, increasing turnover, and employing additional staff since the loan.</p>			
Loan Agreement Signed	June 2020	June 2020				
Complete Repayment of loan to LEP	June 2024	June 2024				
What are we spending?						
£Ms	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Outgoing Loan		£276,500.00				
Capital Repayments		£3,600.00	£47,200.00	£67,200.00	£104,200.00	£54,300.00
Interest Payments		£8,812.47	£9,788.63	£7,502.15	£3,909.53	£216.91
What have we done in the past two months?			What do we need to do in the next two months (Actions)			
<ul style="list-style-type: none"> <li>Contacted the co-owner for a project update.</li> </ul>			<ul style="list-style-type: none"> <li>Monitor the sales progress</li> <li>Collect monthly capital repayments</li> </ul>			

## SWLEP Programme Status Report November 2022



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/010/CP	Clinical Partners Ltd (No 1)	Phil Clement	N/A	G	G	

### Project Description

Funding to allow this mental healthcare service provider to upgrade its IT platform, enabling higher patient referrals to specialists and more targeted interventions.

### What does our path look like? (Milestones)

Milestone	Baseline	Forecast/ Actual
Loan Agreement Signed	June 2020	June 2020
Complete Repayment of loan to LEP	June 2024	June 2024

### Are we on track? (Issues/Risks)

G – Status: Loan agreement signed in June 2020 for £250,000

£84,000 June 2020, £83,000 September 2020 and £83,000 October 2020

Full capital funds due to be repaid by June 2024.

The new IT platform is in place and all loan funds have been spent. Demand is increasing for mental health provision and additional NHS contracts have been won as well as expanding work in the private sector. .

### What are we spending?

£Ms	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Outgoing Loan		£250,000.00				
Capital Repayments						£250,000.00
Interest Payments		£8,642.79	£12,499.98	£12,499.98	£12,534.23	£3,116.44

### What have we done in the past two months?

- Finalised a third loan payment (£400,000)

### What do we need to do in the next two months (Actions)

Monitor Progress

**SWLEP Programme Status Report  
November 2022**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/011/CI	Connected ID Ltd	Phil Clement	N/A	G	G	

**Project Description**

Funding to develop a 'click & collect' app for restaurant owners, enabling home deliveries and service the growing demand for such services.

What does our path look like? (Milestones)			Are we on track? (Issues/Risks)
Milestone	Baseline	Forecast/ Actual	<p>G – Status: Loan agreement signed in October 2020 for £150,000 and full payment made that month.</p> <p>Full capital funds due to be repaid by October 2023.</p> <p>The app has been launched and further restaurants are being added.</p> <p>Demand remains high amongst the restaurants for the app.</p>
Loan Agreement Signed	October 2020	October 2020	
Complete Repayment of loan to LEP	October 2023	October 2023	

**What are we spending?**

£Ms	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
<b>Outgoing Loan</b>		£150,000.00				
<b>Capital Repayments</b>				£150,000.00		
<b>Interest Payments</b>		£4,775.34	£10,499.98	£10,499.98	£5,810.95	

What have we done in the past two months?	What do we need to do in the next two months (Actions)
<ul style="list-style-type: none"> <li>Contacted the Managing Director for a project update</li> </ul>	<ul style="list-style-type: none"> <li>Monitor progress</li> </ul>

**SWLEP Programme Status Report  
November 2022**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/012/BF	The Black Farmer Ltd	Phil Clement	N/A	G	G	

**Project Description**

Funding of a new logistics 'fulfilment centre' with a new sales office, in Chippenham, to service nationwide food and drink deliveries.

What does our path look like? (Milestones)			Are we on track? (Issues/Risks)
Milestone	Baseline	Forecast/ Actual	<p>G – Status: Loan agreement signed in April 2020 for £156,340 and two instalments have been, each of £54,420 on 16 April and 14 May. Additional payment of £17,500 due 1 September and £30,000 on 1 December. Full capital funds due to be repaid by April 2026.</p> <p>The company moved into its Chippenham building in April 2021 and has started to hire staff locally and source produce from local suppliers.</p>
Loan Agreement Signed	April 2020	April 2020	
Complete Repayment of loan to LEP	April 2026	April 2026	

**What are we spending?**

£Ms	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
<b>Outgoing Loan</b>	£156,340.00					
<b>Capital Repayments</b>	£28,662.37	£31,268.04	£31,268.04	£31,268.04	£31,268.04	£2605.47
<b>Interest Payments</b>	£8,672.15	£9,070.85	£6584.82	£4,067.97	£1,566.53	£17.13

What have we done in the past two months?	What do we need to do in the next two months (Actions)
<ul style="list-style-type: none"> <li>Included as a case study in our Annual Report</li> </ul>	Monitor progress



**SWLEP Programme Status Report  
November 2022**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/013/PP2	Potts Partnership Ltd (No 2)	Phil Clement	N/A	G	G	

**Project Description**

Continued expansion of their food sauce production lines

**What does our path look like? (Milestones)**

Milestone	Baseline	Forecast/Actual
Loan Agreement Signed	August 2021	August 2021
Complete Repayment of loan to LEP	August 2026	August 2026

**Are we on track? (Issues/Risks)**

G – Status: Loan agreement signed in August 2021 for £472,000 which was paid out in full on 27 August 2021. Full capital funds due to be repaid by August 2026.

This is the company’s second loan from the GPIF Programme, enabling further expansion of their food sauces production lines. The company continues its robust growth and have received a third loan (£202,000) to further support expansion in new premises.

**What are we spending?**

£Ms	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
<b>Outgoing Loan</b>	£472,000.00					
<b>Capital Repayments</b>	£31,466.66	£47,200.00	£74,733.33	£118,000.00	£141,600.00	£59,000.00
<b>Interest Payments</b>	£10,808.15	£16,758.38	£14,633.74	£10,823.25	£5,435.12	£590.97

**What have we done in the past two months?**

- Worked with the company on its successful third loan application (£202,000)

**What do we need to do in the next two months (Actions)**

- Monitor the move to new premises in Swindon.
- Collect monthly capital repayments

## SWLEP Programme Status Report November 2022



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/014/SPL	Simpson-Partners Ltd	Phil Clement	N/A	G	G	

### Project Description

Establishment of an electric charging station manufacturing facility, with associated r&d centre at Kemble Business Park.

What does our path look like? (Milestones)	Are we on track? (Issues/Risks)									
<table border="1"> <thead> <tr> <th>Milestone</th> <th>Baseline</th> <th>Forecast/ Actual</th> </tr> </thead> <tbody> <tr> <td>Loan Agreement Signed</td> <td>September 2021</td> <td>September 2021</td> </tr> <tr> <td>Complete Repayment of loan to LEP</td> <td>September 2025</td> <td>September 2025</td> </tr> </tbody> </table>	Milestone	Baseline	Forecast/ Actual	Loan Agreement Signed	September 2021	September 2021	Complete Repayment of loan to LEP	September 2025	September 2025	<p>G – Status: Loan agreement signed in September 2021 for £354,450 which was paid out in full on 10 September 2021.</p> <p>Full capital funds due to be repaid by September 2025.</p> <p>The company has fitted out its production line and is now servicing orders. Sales are strong and growing with a partnership with Jaguar Land Rover and also sales via installers nationwide and through the internet.</p> <p>Has hired local staff on the assembly side and in sales.</p>
Milestone	Baseline	Forecast/ Actual								
Loan Agreement Signed	September 2021	September 2021								
Complete Repayment of loan to LEP	September 2025	September 2025								

### What are we spending?

£Ms	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
<b>Outgoing Loan</b>	£354,450.00					
<b>Capital Repayments</b>		£11,815.00	£141,780	£141,780.00	£59,075.00	
<b>Interest Payments</b>	£15,770.00	£28,356.01	£22,275.64	£10,884.05	£1,183.44	

What have we done in the past two months?	What do we need to do in the next two months (Actions)
<ul style="list-style-type: none"> <li>Case study in the Annual Report</li> </ul>	<ul style="list-style-type: none"> <li>Monitor progress</li> </ul>

## SWLEP Programme Status Report November 2022



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/015/NEG	Nationwide Engineering Group Ltd	Phil Clement	N/A	G	G	

### Project Description

Development of a new business park, including the HQ for Nationwide Engineering Group and an r&d centre for their graphene technology.

What does our path look like? (Milestones)			Are we on track? (Issues/Risks)			
Milestone	Baseline	Forecast/Actual	<p><b>G – Status:</b> Loan agreement signed in November 2021 for £2m.</p> <p>Payment schedule as follows: £250,000 November 2021 £500,000 April 2022, £500,000 May 2022, £500,000 June 2022 And £250,000 July 2022.</p> <p>Full capital funds due to be repaid by October 2026.</p> <p>A revised planning application is being worked up.</p>			
Loan Agreement Signed	November 2021	November 2021				
Complete Repayment of loan to LEP	October 2026	October 2026				
What are we spending?						
<b>£Ms</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>
<b>Outgoing Loan</b>	£750,000.00	£1,250,000.00				
<b>Capital Repayments</b>			£277,777.8	£666,666.72	£666,666.72	388,888.76
<b>Interest Payments</b>	£19,263.67	£94,777.39	£97,960.43	£83,340.95	£37,541.87	£6,499.22
What have we done in the past two months?			What do we need to do in the next two months (Actions)			
<ul style="list-style-type: none"> <li>Kept in touch with senior management.</li> </ul>			<ul style="list-style-type: none"> <li>Monitor the planning application.</li> </ul>			

**SWLEP Programme Status Report  
November 2022**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/016/CP2	Clinical Partners (No 2)	Phil Clement	N/A	G	G	

**Project Description**

This company in Semley, Wiltshire specialises in resourcing mental health services to patients in the NHS and the private sector. Further funding was requested and secured to enable further development to its IT infrastructure.

What does our path look like? (Milestones)			Are we on track? (Issues/Risks)
Milestone	Baseline	Forecast/Actual	G – Status: Loan agreement signed in December 2021 for £1,050,00.00  First payment of £550,000 made in December 2021. Second payment of a further £550,000 was made on 11 March 2022.  Full capital funds due to be repaid by December 2025.
Loan Agreement Signed	December 2021	December 2021	
Complete Repayment of loan to LEP	December 2025	December 2025	

**What are we spending?**

£Ms	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
<b>Outgoing Loan</b>	£550,000.00					
<b>Capital Repayments</b>					£1,050,000.00	
<b>Interest Payments</b>	£12,349.31	£52,499.98	£52,609.06	£52,391.92	£39,554.78	

What have we done in the past two months?	What do we need to do in the next two months (Actions)
<ul style="list-style-type: none"> <li>Worked with the company on its third loan application (for £400,000).</li> </ul>	<ul style="list-style-type: none"> <li>Monitor progress</li> </ul>

**SWLEP Programme Status Report  
November 2022**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/017/SL	Seamach Ltd	Phil Clement	N/A	G	G	

**Project Description**

Developing new wind turbine designs and erecting a technology demonstrator turbine at the Science Museum Group's Wroughton site.

What does our path look like? (Milestones)	Are we on track? (Issues/Risks)									
<table border="1"> <thead> <tr> <th>Milestone</th> <th>Baseline</th> <th>Forecast/ Actual</th> </tr> </thead> <tbody> <tr> <td>Loan Agreement Signed</td> <td>December 2021</td> <td>December 2021</td> </tr> <tr> <td>Complete Repayment of loan to LEP</td> <td>September 2026</td> <td>September 2026</td> </tr> </tbody> </table>	Milestone	Baseline	Forecast/ Actual	Loan Agreement Signed	December 2021	December 2021	Complete Repayment of loan to LEP	September 2026	September 2026	<p>G – Status: Loan agreement signed in December 2021 for £150,000.</p> <p>First loan payment made in December for £50,000 and a second payment of £75,000 made in January. A final payment of £25,000 was made in early August. Full funds to be repaid by September 2026.</p> <p>Planning application to Swindon Council was submitted on 2 August 2022 and is still being reviewed (decision expected at least by Christmas). The company is building its wind turbine and testing it at MIRA in December.</p>
Milestone	Baseline	Forecast/ Actual								
Loan Agreement Signed	December 2021	December 2021								
Complete Repayment of loan to LEP	September 2026	September 2026								

**What are we spending?**

£Ms	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
<b>Outgoing Loan</b>	£125,000.00	£25,000.00				
<b>Capital Repayments</b>				£37,500.00	£75,000.00	£37,500.00
<b>Interest Payments</b>	£3,005.48	£11,750.70	£12,024.70	£11,065.43	£6,756.18	£1,126.04

What have we done in the past two months?	What do we need to do in the next two months (Actions)
<ul style="list-style-type: none"> <li>Discussed planning situation with MD</li> </ul>	<ul style="list-style-type: none"> <li>Monitor the planning application.</li> </ul>

## SWLEP Programme Status Report November 2022



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/018/WD	Wylve Distillery	Phil Clement	N/A	G	G	

### Project Description

Setting up a new whiskey distillery

### What does our path look like? (Milestones)

Milestone	Baseline	Forecast/ Actual
Loan Agreement Signed	May 2022	May 2022
Complete Repayment of loan to LEP	May 2027	May 2027

### Are we on track? (Issues/Risks)

G – Status: Loan agreement signed in May 2022 for £500,000.

Single loan payment made on 18 May 2022.

Full repayment due May 2027.

### What are we spending?

£Ms	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
<b>Outgoing Loan</b>	£500,000.00					
<b>Capital Repayments</b>						£500,000.00
<b>Interest Payments</b>	£21,780.82	£25,051.46	£24,948.56	£24,863.02	£25,000.00	£3,13.69

### What have we done in the past two months?

- Ensured first collection of interest payment

### What do we need to do in the next two months (Actions)

- Monitor the project.

**SWLEP Programme Status Report  
November 2022**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/019/CT	Carbon ThreeSixty	Phil Clement	N/A	G	G	

**Project Description**

Purchase new equipment to expand manufacturing & research and development capacity

What does our path look like? (Milestones)	Are we on track? (Issues/Risks)									
<table border="1"> <thead> <tr> <th>Milestone</th> <th>Baseline</th> <th>Forecast/Actual</th> </tr> </thead> <tbody> <tr> <td>Loan Agreement Signed</td> <td>June 2022</td> <td>June 2022</td> </tr> <tr> <td>Complete Repayment of loan to LEP</td> <td>April 2027</td> <td>April 2027</td> </tr> </tbody> </table>	Milestone	Baseline	Forecast/Actual	Loan Agreement Signed	June 2022	June 2022	Complete Repayment of loan to LEP	April 2027	April 2027	<p>G – Status: Loan agreement signed in June 2022 for £1,054,500</p> <p>First loan payment made in June for £254,500</p> <p>Second payment of £300,000 due out 26 August 2022</p> <p>Third payment of £500,000 due out 25 Nov 2022</p>
Milestone	Baseline	Forecast/Actual								
Loan Agreement Signed	June 2022	June 2022								
Complete Repayment of loan to LEP	April 2027	April 2027								

**What are we spending?**

£Ms	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
<b>Outgoing Loan</b>	£1,054,500.00					
<b>Capital Repayments</b>				£200,000.00	£300,000.00	£554,50.000
<b>Interest Payments</b>	£36,427.26	£52,616.46	£52,166.46	£43,546.91	£28,957.91	£2,278.77

What have we done in the past two months?	What do we need to do in the next two months (Actions)
<ul style="list-style-type: none"> <li>Contacted the MD to discuss progress</li> </ul>	<ul style="list-style-type: none"> <li>Process the third payment (£500,000)</li> </ul>

**SWLEP Programme Status Report  
November 2022**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/020/MB	Moulton Bikes	Phil Clement	N/A	G	G	

**Project Description**

Setting up a new manufacturing facility

**What does our path look like? (Milestones)**

Milestone	Baseline	Forecast/ Actual
Loan Agreement Signed	May 2022	May 2022
Complete Repayment of loan to LEP	April 2027	April 2027

**Are we on track? (Issues/Risks)**

G – Status: Loan agreement signed in May 2022 for £350,000. Single loan payment of £350,000 made in May 2022. Full funds to be repaid by April 2027.

The company is in the process of transferring operations from its Stratford upon Avon facility to its new facility in Bradford on Avon. The new paint shop is being installed in December. Wide variations in pricing for materials and specialist products meant some delays, although prudent buying has saved the company significant funds. Order book is strong, especially in Asia.

**What are we spending?**

£Ms	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
<b>Outgoing Loan</b>	£350,000.00					
<b>Capital Repayments</b>						£350,000.00
<b>Interest Payments</b>	£12,389.02	£14,028.79	£13,971.00	£13,999.97	£13,999.97	£1,687.67

**What have we done in the past two months?**

- Discussed progress with MD

**What do we need to do in the next two months (Actions)**

- Visit the facility, with the new paint shop having been installed.



**SWLEP Programme Status Report  
November 2022**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/021/WH	Westwire Harnessing	Phil Clement	N/A	G	G	

**Project Description**

Building alterations and new equipment to expand and improve productivity

**What does our path look like? (Milestones)**

Milestone	Baseline	Forecast/Actual
Loan Agreement Signed	June 2022	June 2022
Complete Repayment of loan to LEP	March 2026	March 2026

**Are we on track? (Issues/Risks)**

G – Status: Loan agreement signed in June 2022 for £150,000.  
Single loan payment of £150,000 made in June 2022.  
Full funds to be repaid by March 2026.

**What are we spending?**

£Ms	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
<b>Outgoing Loan</b>	£150,000.00					
<b>Capital Repayments</b>		£50,000.00	£50,000.00	£50,000.00		
<b>Interest Payments</b>	£4,977.26	£6,012.36	£3,991.79	£1,996.96		

**What have we done in the past two months?**

- Liaised with company which decided not to seek other loan monies as this could have affected the security we have against our loan.

**What do we need to do in the next two months (Actions)**

- Monitor the project.

**SWLEP Programme Status Report  
November 2022**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/022/CT	Consolite Technology	Phil Clement	N/A	G	G	

**Project Description**

Specialist lighting company to the defence industry. Seeking funds for building alterations and new equipment to expand and improve productivity and service new contracts.

**What does our path look like? (Milestones)**

Milestone	Baseline	Forecast/ Actual
Loan Agreement Signed	August 2022	August 2022
Complete Repayment of loan to LEP	August 2027	August 2027

**Are we on track? (Issues/Risks)**

G – Status: Loan agreement signed in August 2022 for £300,000.  
  
Single loan payment of £300,000 made in August 2022.  
  
Full funds to be repaid by August 2027.

**What are we spending?**

£Ms	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
<b>Outgoing Loan</b>	£300,000.00					
<b>Capital Repayments</b>						£300,000.00
<b>Interest Payments</b>	£9,534.24	£15,030.87	£14,969.11	£14,999.99	£14,999.99	£5,506.85

**What have we done in the past two months?**

- Progressed the application to payment stage - £300,000 in August 2022.

**What do we need to do in the next two months (Actions)**

- Monitor the project.

**SWLEP Programme Status Report  
November 2022**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/023/GMC	Green Machine Computers	Phil Clement	N/A	G	G	

**Project Description**

Building alterations to facilitate additional storage space, operational space, and facilities for a training academy. The company specialises in the refurbishment of IT equipment.

**What does our path look like? (Milestones)**

Milestone	Baseline	Forecast/ Actual
Loan Agreement Signed	August 2022	August 2022
Complete Repayment of loan to LEP	August 2027	August 2027

**Are we on track? (Issues/Risks)**

G – Status: Loan agreement signed in August 2022 for £200,000.  
Single loan payment of £200,000 made in August 2022.  
Full funds to be repaid by August 2027.

**What are we spending?**

£Ms	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
<b>Outgoing Loan</b>	£200,000.00					
<b>Capital Repayments</b>		£40,000.00	£40,000.00	£40,000.00	£40,000.00	£40,000.00
<b>Interest Payments</b>	£7,626.59	£10,494.27	£8,057.32	£5,674.52	£3,274.53	£874.53

**What have we done in the past two months?**

- Progressed the application to payment stage - £200,000 in August 2022.

**What do we need to do in the next two months (Actions)**

- Monitor the project.

## SWLEP Programme Status Report November 2022



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/024/PP3	Potts Partnership Ltd (No 3)	Phil Clement	N/A	G	G	

### Project Description

Building alterations and new equipment in a new factory in Swindon (third loan)

What does our path look like? (Milestones)			Are we on track? (Issues/Risks)												
<table border="1"> <thead> <tr> <th>Milestone</th> <th>Baseline</th> <th>Forecast/ Actual</th> </tr> </thead> <tbody> <tr> <td>Loan Agreement Signed</td> <td>August 2022</td> <td>August 2022</td> </tr> <tr> <td>Complete Repayment of loan to LEP</td> <td>January 2024</td> <td>January 2024</td> </tr> </tbody> </table>			Milestone	Baseline	Forecast/ Actual	Loan Agreement Signed	August 2022	August 2022	Complete Repayment of loan to LEP	January 2024	January 2024	<p>G – Status: Loan agreement signed in August 2022 for £202,000.</p> <p>Single loan payment of £202,000 made in August 2022.</p> <p>Full funds to be repaid by January 2024.</p>			
Milestone	Baseline	Forecast/ Actual													
Loan Agreement Signed	August 2022	August 2022													
Complete Repayment of loan to LEP	January 2024	January 2024													
What are we spending?															
£Ms	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28									
Outgoing Loan	£202,000.00														
Capital Repayments		£202,000.00													
Interest Payments	£10,271.55	£13,547.82													
What have we done in the past two months?			What do we need to do in the next two months (Actions)												
<ul style="list-style-type: none"> <li>Progressed the application to payment stage - £202,000 in August 2022.</li> </ul>			<ul style="list-style-type: none"> <li>Monitor the project.</li> </ul>												

**SWLEP Programme Status Report  
November 2022**



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/025/CP3	Clinical Partners Ltd (No 3)	Phil Clement	N/A	G	G	

**Project Description**

Further upgrades to their IT infrastructure and hardware for additional office staff (third loan).

What does our path look like? (Milestones)	Are we on track? (Issues/Risks)									
<table border="1"> <thead> <tr> <th>Milestone</th> <th>Baseline</th> <th>Forecast/ Actual</th> </tr> </thead> <tbody> <tr> <td>Loan Agreement Signed</td> <td>Oct 2022</td> <td>Oct 2022</td> </tr> <tr> <td>Complete Repayment of loan to LEP</td> <td>April 2027</td> <td>April 2027</td> </tr> </tbody> </table>	Milestone	Baseline	Forecast/ Actual	Loan Agreement Signed	Oct 2022	Oct 2022	Complete Repayment of loan to LEP	April 2027	April 2027	<p>G – Status: Loan agreement signed in October 2022 for £400,000.</p> <p>Single loan payment of £400,000 made in October 2022.</p> <p>Full funds to be repaid by April 2027.</p> <p>Business growing rapidly due to strong demand for mental health service provision, both in the NHS and privately.</p>
Milestone	Baseline	Forecast/ Actual								
Loan Agreement Signed	Oct 2022	Oct 2022								
Complete Repayment of loan to LEP	April 2027	April 2027								

**What are we spending?**

£Ms	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
<b>Outgoing Loan</b>	£4000,000.00					
<b>Capital Repayments</b>						£400,000
<b>Interest Payments</b>	£12,427.40	£28,064.12	£27,935.83	£27,999.99	£28,076.70	£2,301.37

**What have we done in the past two months?**

- Progressed the application to payment stage - £400,000 in October 2022.

**What do we need to do in the next two months (Actions)**

- Monitor the project.

## SWLEP Programme Status Report November 2022



Project Ref	Project Name	Project Manager	Lead Delivery Partner	Previous	Current	Direction
LEP/GPIF/026/GTL	Gold Traders (UK) Ltd	Phil Clement	N/A	G	G	

### Project Description

Redevelopment of an old Co-Op retail store in Royal Wootton Bassett to create a mixed-use scheme including an auction house, art gallery and café.

What does our path look like? (Milestones)			Are we on track? (Issues/Risks)			
Milestone	Baseline	Forecast/Actual	<p>G – Status: Loan agreement signed in October 2022 for £1m.</p> <p>Single loan payment of £1m made in October 2022 with a debenture as security.</p> <p>Funds being repaid in 48 instalments to October 2026.</p>			
Loan Agreement Signed	Oct 2022	Oct 2022				
Complete Repayment of loan to LEP	Oct 2026	Oct 2026				
What are we spending?						
£Ms	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Outgoing Loan	£1,000,000.00					
Capital Repayments	£104,166.65	£249,999.96	£249,999.96	£249,999.96	£145,833.47	
Interest Payments	£28,523.41	£51,393.52	£39,073.43	£19,709.48	£3,400.12	
What have we done in the past two months?			What do we need to do in the next two months (Actions)			
<ul style="list-style-type: none"> <li>Progressed the application to payment stage - £1m in October 2022.</li> </ul>			<ul style="list-style-type: none"> <li>Monitor the project.</li> </ul>			