

AGENDA

Business Representative Organisations' Meeting (BROG)

Date: Wednesday, 6 November 2019

Venue: Catalent Offices, Frankland Road, Swindon, SN5 8YG

Attendees:	Business Improvement Districts (BIDs): <ul style="list-style-type: none"> Salisbury – Robin McGowan BusinessWest – Dee Temple-Multon Chambers of Commerce: <ul style="list-style-type: none"> Salisbury – Andy Rhind-Tutt Thames Valley – Leigh Robinson Thames Valley Swindon – Tim Major Inspire by Wessex Chamber – Mandy Paterson Federation of Small Business, FSB – Ruth Lambert Institute of Directors – Guy Tullberg Make UK – Stephen Tulip NFU – Andrea Witcombe SWLEP Chair - John Mortimer SWLEP - Paddy Bradley (PB) / SWLEP - Phil Clement (PC) / Colette Mallon / Jo Minnaar (JoM) VisitWiltshire – Peter Wragg
Apologies:	Business Improvement Districts (BIDs): <ul style="list-style-type: none"> Swindon – Diane Powell Chippenham – Kathryn Crosweller BusinessWest – Ian Larrard CLA – name yet to be advised Icaew – awaiting name of replacement for Martin Warren VisitWiltshire – David Andrews Ian Durston (ID)
Guests:	Tom Hutchinson, Wiltshire Council
Chair:	Peter Wragg (PW)
Minutes:	Deborah House (DKH)
Start Time:	12 noon (with lunch)
Finish Time:	2pm

Item	Timing	Topic	Paper No.	Lead
	12 noon	Lunch and networking		
1.0	12.15pm	Welcome and Introductions		
				PW

Item	Timing	Topic	Paper No.	Lead
2.0	12.25pm	Minutes of meeting held on 7 August 2019 and matters arising		
			Paper 2.0	PW
3.0	12.30pm	Round Table discussion		
		Local intelligence An opportunity for BROG members to contribute to local intelligence. Q&A - The potential impact of BREXIT on businesses in relation to trading standards legislation.		All
4.0	1pm	LMI and Skills		
			Presentation	PB
5.0	1.20pm	Local Industrial Strategy (LIS)		
			Verbal update	PB
6.0	1.30pm	Proposals for a business health report		
			Verbal update	PB / RMCG
7.0	1.45pm	SWLEP Growth Summit		
		<ul style="list-style-type: none"> • Growth Summit 2019 • Growth Summit 2020 	Verbal update	PB
8.0	1.50pm	AOB		
				ALL
9.0	1.55pm	Date and Time of Next Meeting		
		Wednesday, 12 February 2020, – 12 noon - 2pm. Location TBC (South of County) Future Meetings 2020: Wednesday, 6 May - Location TBC (North of County)		

Item	Timing	Topic	Paper No.	Lead
		Wednesday, 5 August - Location TBC (South of County) Wednesday, 4 November Location TBC (North of County)		
	2pm	Close		

Membership	<p>Business Improvement Districts (BIDs):</p> <ul style="list-style-type: none"> • Chippenham – Kathryn Crosweller, (KC) • Salisbury – Robin McGowan, (RMc) • Swindon – Diane Powell, (DP) <p>BusinessWest – Ian Larrard (IL) OR Dee Temple-Multon (DTM) CBI – Deborah Fraser, (DF)</p> <p>Chambers of Commerce:</p> <ul style="list-style-type: none"> • Devizes – Richard • Inspire by Wessex Chamber – Rob Perks (RP) OR Mandy Paterson (MP) • Salisbury – Andy Rhind-Tutt, (AR-T) • Thames Valley – Leigh Robinson, (LR) • Thames Valley Swindon – Tim Major, (TM) <p>CLA – name to be advised MakeUK – Stephen Tulip Federation of Small Business – Ruth Lambert (RL) Icaew – awaiting name of replacement for Martin Warren Institute of Directors – Guy Tullberg, (GT) NFU – Andrea Witcombe SWLEP – Paddy Bradley, (PB) / Phil Clement, (PC), / Ian Durston, (ID) / Colette Mallon, (CM) / Jo Minnaar, (JoM) VisitWiltshire – David Andrews (DA) OR Peter Wragg (PW)</p>
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