

AGENDA

Business Representative Organisations' Meeting (BROG)

Date: Wednesday, 10 June 2020

Time: 11.30am - 1pm

Venue: Video / Teleconference via link

Attendees:	<p>Alison North, SWLEP Director Peter Wragg, SWLEP Deputy Chair – joining at approx 12 noon</p> <p>Business Improvement Districts (BIDs):</p> <ul style="list-style-type: none"> • Salisbury – Robin McGowan (RMcG) • InSwindon – Mark Rogers <p>Chambers of Commerce:</p> <p>Inspire by Wessex Chamber – Rob Perks (RP)</p> <ul style="list-style-type: none"> • Chippenham – Kathryn Crossweller (KC) • Salisbury – Robin Trevett, representing Andy Rhind-Tutt (AR-T) • Thames Valley – Leigh Robinson (LR) • Thames Valley Swindon – Tim Major (TM) <p>Federation of Small Business, FSB – Ruth Lambert (RL) BusinessWest – Dee Temple-Multon (DT-M) Icaew – Beverley Waters (BW) Make UK – Stephen Tulip (ST) NFU – Becky Butland SWLEP – Claire Alexander (CA) / Paddy Bradley (PB) / Colette Mallon (CM) / Phil Clement (PC) Y / Chris Stevens (CS) Y/ Growth Hub Service - Andrew Mercer (AM) Y VisitWiltshire - David Andrews</p>
Apologies:	<p>BusinessWest – Ian Larrard Salisbury & District Chamber – Andy Rhind-Tutt (AR-T) Inspire by Wessex Chamber – Mandy Paterson (MP)</p>
Guests:	<p>Russell Frith (RF) / Paul Moorby (PM) / Julia Stuckey (JS) / Philippa Venables (PV)</p>
Chair:	<p>Alison North (AN)</p>
Minutes:	<p>Deborah House (DKH)</p>
Start Time:	<p>11.30am</p>
Finish Time:	<p>1pm</p>

Item	Timing	Topic	Paper No.	Lead
1.0	11.30am	Welcome and Introductions		AN
2.0	11.35am	Minutes of meeting held on 6 May 2020 and matters arising	Paper 2	AN
		Matters Arising: <ul style="list-style-type: none"> Outstanding from last meeting: RMcG and AR-T to make contact with MM at Crimestoppers; NOT KNOWN DKH to help establish 1:1 meetings with Chair. COMPLETED BW to pass ICAEW's Business Support Service website link to DKH for circulation. COMPLETED BW to provide ICAEW's online webinar link to DKH for circulation. RL to provide FSB's survey results with the group when available. DKH to liaise with Chair to ascertain dates for the members to meet monthly. COMPLETED 	Verbal update	PB
3.0	11.45am	BROG Terms of Reference, Purpose and Value (summary feedback from 1 to 1 discussions)	Verbal	AN
4.0	12noon	Business Situation update – Covid-19 / Recovery. Business as Usual “Working together for Swindon & Wiltshire”.	Verbal	ALL
5.0	12.40pm	AOB		ALL
7.0	12.55pm	Date and Time of Next Meeting		
		Extraordinary meeting Wednesday, 8 July 2020 Via video / telephone conference Future Meetings: Regular quarterly meetings:		

Item	Timing	Topic	Paper No.	Lead
		Wednesday, 5 August Chemring Countermeasures, High Post, Salisbury SP4 6AS Wednesday, 4 November Digital Mansion Corsham, Pickwick Road, Corsham, SN13 9BL		
	2pm	Close		

Membership	<p>Alison North, SWLEP Director</p> <p>Business Improvement Districts (BIDs):</p> <ul style="list-style-type: none"> Salisbury – Robin McGowan, (RMc) Swindon – Mark Rogers, (MR) <p>BusinessWest – Ian Larrard (IL) OR Dee Temple-Multon (DTM)</p> <p>CBI – Deborah Fraser, (DF)</p> <p>Chambers of Commerce:</p> <ul style="list-style-type: none"> Chippenham – Kathryn Crossweller Devizes – Richard Inspire by Wessex Chamber – Rob Perks (RP) OR Mandy Paterson (MP) Salisbury – Andy Rhind-Tutt, (AR-T) Thames Valley – Leigh Robinson, (LR) Thames Valley Swindon – Tim Major, (TM) <p>CLA – name to be advised</p> <p>MakeUK – Stephen Tulip</p> <p>Federation of Small Business – Ruth Lambert (RL)</p> <p>Icaew – Beverley Waters (BW)</p> <p>Institute of Directors – Guy Tullberg, (GT)</p> <p>NFU – Becky Butland, covering Andrea Witcombe’s maternity leave</p> <p>SWLEP – Alison North (AN) / Paddy Bradley, (PB) / Phil Clement, (PC) / Claire Alexander (CA) / Colette Mallon, (CM) / Growth Hub Service – Andrew Mercer (AM) / Amanda Peach (AP) OR Chris Stevens (CS)</p> <p>VisitWiltshire – David Andrews (DA) OR Peter Wragg (PW)</p>
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