

AGENDA

Business Environment Subgroup

Date: Monday, 7 November 2022

Time: 1.30pm – 3.30pm

Venue: Microsoft Teams

Name	Attendance	
Mandy Clarke (MC)	Apologies	
Alison North (AN)		
Prof Ian White (IW)	✓	
Paddy Bradley (PB)	Apologies	
Chris Stevens (CS)	✓	
Tom Marshall (TM)	✓	
Guests:	Tim Burghes (TB) and Laura Hutchings (LH)	✓ ✓
	Ramona Derbyshire (RD)	✓
	Jenna Hunt (JH), Cities & Local Growth Unit representative	
	Rachel Finlay (RFi) and / or Rory Bowen (RB) – Wiltshire Council	✓
	Dave Dewart (DD) and / or Richard Bell (RBe) – Swindon Borough Council	
Chair:	Alison North	
Minutes:	Deborah House	

Item	Timing	Topic	Paper No.	Lead
1.0	1.30pm	Welcome Declaration of conflicts of interest		AN
2.1 2.2	1.35pm	Minutes from the meeting 4 July 2022. There was no meeting held in September. Matters Arising: None	Paper 2.1 Verbal	AN
3.0	1.40pm	Following discussions with both Local Authorities, representation to be included to the Business Environment Subgroup, except when items are confidential to SWLEP Limited.	Verbal	PB



Item	Timing	Topic	Paper No.	Lead
4.0	1.45pm	Business Cyber Centre update <ul style="list-style-type: none">• Performance Q1 2022-23;• Risk management;• Financial position; and• Swindon & Wiltshire Cyber Cluster.	Paper 4.0	TM
5.0	2.15pm	Growth Hub update <ul style="list-style-type: none">• Performance Q1 2022-23;• Budget;• Planned activity;• Progress on 2021/2022 activity	Paper 5.0	CS
9.0	2.45pm	Items for the next meeting	Verbal	AN
10.0	3pm	AOB	Verbal	ALL
Any Commercial Confidential Items				
Item	Timing	Topic	Paper No.	Lead
		Proposed future dates for 2023: Monday, 16 January Monday, 6 March – at the Business Cyber Centre Monday, 8 May Monday, 3 July – at the Business Cyber Centre Monday, 18 September Monday, 6 November All meetings will be held via teleconference / Microsoft Teams unless otherwise indicated.		
	3.15pm	Close		