AGENDA

Business Environment Subgroup

Date: **Monday, 3 July 2023**

Time: **1pm – 3pm**

Venue: **Microsoft Teams**

Name	Attendance	
Alison North (AN)	✓	
Prof Ian White (IW)	Tentative	
Paddy Bradley (PB)	✓	
Chris Stevens (CS)	✓	
Tom Marshall (TM)	✓	
Guests:	Laura Arlott (LA) Tim Burghes (TB) Ian Lloyd (IL)	✓
	Rachel Finlay (RFi) and / or Rory Bowen (RB) – Wiltshire Council	✓
	Dave Dewart (DD) and / or Richard Bell (RBe) – Swindon Borough Council	
Chair:	Alison North	
Minutes:	Deborah House	

Item	Timing	Topic	Paper No.	Lead
1.0	1pm	Welcome		AN
2.1	1.05pm	Minutes from the meeting 9 May 2023	Paper 2.1	AN
2.2		Matters Arising: • Action: PB requested notes on the contacts made at the conferences and any follow-ups, so we would be able to track. *Update* • Action: LA to put together presentation to deliver at the next meeting on the skills element of the conference in Rotterdam. **ON AGENDA** • Action: RB to ascertain whether the slides from the Procurement meeting had been circulated to attendees.	Verbal	

Item	Timing	Topic	Paper No.	Lead
3.0	1.10pm	Business Cyber Centre performance report and any items specifically to raise with the Subgroup.	Paper 3.0	TM
4.0	1.30pm	Growth Hub performance report and any items specifically to raise with the Subgroup.	Paper 4.0	CS
5.0	1.50pm	Financial health and growth potential of businesses in Swindon and Wiltshire	Presentation	PB
6.0	2.20pm	The implementation of Augmented/Virtual Reality within skills learning	Presentation	LA
7.0	2.40pm	Items for the next meeting	Verbal	AN
8.0	2.45pm	AOB	Verbal	AN
		Next meeting: Monday, 18 September 2023 – 1pm to 3pm Chair unavailable. **Further meetings:** Monday, 6 November 2023 – 2pm to 4pm Business Cyber Centre, Unit 7, Greenways Business Park, Chippenham, SN15 1BN All meetings will be held via teleconference / Microsoft Teams unless otherwise indicated.		
	2.50pm	**Close**		