

AGENDA

Business Environment Subgroup

Date: Monday, 6 March 2023

Time: 12 noon – 2pm

Venue: Microsoft Teams

Name	Attendance	
Alison North (AN)	✓	
Prof Ian White (IW)	✓	
Paddy Bradley (PB)	✓	
Chris Stevens (CS)	✓	
Tom Marshall (TM)	✓	
Guests:	Tim Burges (TB)	Tentative
	Jenna Hunt (JH) – Cities & Local Growth Unit representative	
	Rachel Finlay (RFi) and / or Rory Bowen (RB) – Wiltshire Council	✓✓
	Dave Dewart (DD) and / or Richard Bell (RBe) – Swindon Borough Council	
	José StClair (JSC) - SWLEP Board Directors	✓
Chair:	Alison North	
Minutes:	Deborah House	

Item	Timing	Topic	Paper No.	Lead
1.0	12 noon	Welcome		AN
2.1	12.05pm	Minutes from the meeting 16 January 2023	Paper 2.1	AN
2.2		Matters Arising: <ul style="list-style-type: none"> Action: PB and DS to discuss how the Subgroups operate together with a proposal for the Chairs of the Subgroups to meet with the Chair of the SWLEP and the CEO to look at current ways of working and what might need to change to help the SWLEP develop in these variable economic conditions. <i>Update: We await a final determination of the level of</i> 	Verbal	



Item	Timing	Topic	Paper No.	Lead
		<p>grant from Government for Growth Hub Core activities. PB and DS agreed to propose any modifications to the subgroup structure once finances are known. The meeting with Subgroup Chairs and the Chair of the SWLEP will be in the new financial year in April.</p> <ul style="list-style-type: none"> In order to keep the momentum going forward, a discussion to be arranged with AN, IW and PB before the next meeting of the Subgroup. DKH to liaise. Update: meeting not yet held. It is hoped to fit in to the discussions in the point above on a future subgroup structure. 		
3.0	12.10pm	The potential impact of technological developments on the world of work	Paper 3.0	PB
4.0	12.40pm	Maintaining an oversight of Government initiatives	Paper 4.0	PB
5.0	1.10pm	Business Cyber Centre performance report and any items specifically to raise with the Subgroup.	Paper 5.0	TM
6.0	1.25pm	Growth Hub performance report and any items specifically to raise with the Subgroup.	Paper 6.0	CS
7.0	1.40pm	Items for the next meeting	Verbal	AN
8.0	1.50pm	AOB	Verbal	AN
		<p>Next meeting: Monday, 9 May 2023 – 1 pm to 3pm</p> <p>Further meetings: Monday, 3 July 2023 – 1 pm to 3pm Monday, 18 September 2023 – 1 pm to 3pm Chair unavailable. Monday, 6 November 2023 – 2pm to 4pm Business Cyber Centre, Unit 7, Greenways Business Park, Chippenham, SN15 1BN</p> <p>All meetings will be held via teleconference / Microsoft Teams unless otherwise indicated.</p>		
	2pm	Close		