

AGENDA

Business Environment Subgroup

Date: Monday, 18 September 2023

Time: 1pm – 3pm

Venue: Microsoft Teams

Name	Attendance						
Alison North (AN)	✓						
Prof Ian White (IW)	Apologies						
Tom Marshall (TM)	✓						
Chris Stevens (CS)	✓						
Debby Skellern (DS)	✓						
Guests:	<table border="1"> <tr> <td>Tim Burghes (TB) Ian Lloyd (IL)</td> <td>✓</td> </tr> <tr> <td>Rachel Finlay (RFi) and / or Rory Bowen (RB) – Wiltshire Council</td> <td>✓</td> </tr> <tr> <td>Dave Dewart (DD) and / or Richard Bell (RBe) – Swindon Borough Council</td> <td>Apologies</td> </tr> </table>	Tim Burghes (TB) Ian Lloyd (IL)	✓	Rachel Finlay (RFi) and / or Rory Bowen (RB) – Wiltshire Council	✓	Dave Dewart (DD) and / or Richard Bell (RBe) – Swindon Borough Council	Apologies
Tim Burghes (TB) Ian Lloyd (IL)	✓						
Rachel Finlay (RFi) and / or Rory Bowen (RB) – Wiltshire Council	✓						
Dave Dewart (DD) and / or Richard Bell (RBe) – Swindon Borough Council	Apologies						
Chair:	Alison North (AN)						
Minutes:	Deborah House						

Item	Timing	Topic	Paper No.	Lead
1.0	1pm	Welcome		
2.1	1.05pm	Minutes from the meeting 3 July 2023	Paper 2.1	
2.2		Matters Arising: <ul style="list-style-type: none"> Chris Stevens to ensure relevant information was provided to Rachel Finlay regarding business support provision. <i>Update: meeting scheduled for 22 September.</i> Rachel Finlay to contact Tim Burghes for promotion of events for UKSPF and “Doing Business with us”. Dates now passed. <i>Update:</i> 	Verbal	



Item	Timing	Topic	Paper No.	Lead
3.0	1.10pm	Governance: Subgroup merger	Paper 3.0	DS
4.0	1.20pm	Business Cyber Centre performance report and any items specifically to raise with the Subgroup.	Presentation	TM
5.0	1.35pm	Business Support report <ul style="list-style-type: none"> • Growth Hub performance report • GPIF • Inward Investment • Business Intelligence Reports (reflect on business trading conditions and the support given by the GH/portal use) 	Paper 5.0	CS
6.0	2.00pm	SME Competitiveness programme Summative Assessment	Presentation	CS
7.0	2.15pm	BING agenda	Discussion	ALL
8.0	2.25pm	Items for the next meeting	Verbal	
9.0	2.35pm	AOB	Verbal	
		<p>Next meeting, possible: Wednesday, 8 November 2023 – 10am to 12 noon online</p> <p>Indicative future meetings for 2024:</p> <p>w/c 8 January w/c 4 March w/c 7 May (Monday, 6 May being Bank Holiday) w/c 1 or 8 July w/c 9 September w/c 4 November</p> <p>All meetings will be held via teleconference / Microsoft Teams unless otherwise indicated.</p>		
	3pm	Close		