![Swindon & Wiltshire Local Enterprise Partnership logo]

AGENDA

SWLEP Business, Ideas and Place Subgroup
Date: **Friday, 8 March 2024**
Time: **1pm – 3pm**
Venue: **Microsoft Teams**

Name	Organisation	Attendance
Rory Bowen (RB) and / or Rachel Finlay (RFi)	Wiltshire Council	
Richard Bell (RBe) and / or David Dewart (DD)	Swindon Borough Council	Apologies (RB)
Tom Harrison (TH)	SWLEP Board	Apologies
Tom Marshall (TM)	SWLEP Head of Capital Operations	✓
Victoria Moloney (VC)	Wiltshire Council	
Alison North (AN) – Chair	SWLEP Board	✓
Debby Skellern (DS)	SWLEP CEO	✓
Chris Stevens (CS)	SWLEP Head of Business Support	✓
Prof Ian White (IW)	SWLEP Board	Apologies
Suzanne Wigmore (SW) – Deputy Chair	SWLEP Board	✓
Chair:	Alison North	
Notes:	Deborah House	
Guest(s):	**SWLEP Limited** Tim Burghes (TB) / Rob Creer (RC) ✓ / Ian Lloyd (IL) **Department of Levelling Up Housing & Communities (DLUHC)** Chris Parsons (CP) / Owen Walters (OW) **South Wales Industrial Cluster (SWIC) / Western Cluster** Rhianydd Griffith (RG) ✓	

Item	Timing	Topic	Paper No.	Lead
1.0	1pm	Introductions and welcome. Declaration of Conflicts of Interest.	Verbal	AN
2.1	1.05pm	Approval of Business, Ideas & Place Subgroup minutes from 9 January 2024.	Paper 2.1	AN
2.2		Matters Arising: • Any feedback from businesses about the supply chain issues and risks with events around the Red Sea area to be supplied to Chris Parsons at DLUHC. **ONGOING**	Verbal	AN

Item	Timing	Topic	Paper No.	Lead
3.0 Ideas				
3.0	1.10pm	SWIC / Western Cluster	Presentation	RG
4.0 Business				
4.1	1.30pm	BCC update	Presentation	TM
4.2	1.45pm	Business support • Growing Places Infrastructure Fund (GPIF) • Growth Hub • Inward Investment	4.2	CS
5.0 Items for the next meeting and AOB				
5.0	2.05pm	Items for the next meeting:	Verbal	AN / ALL
		Next meeting: w/c 7 May (Monday, 6 May being Bank Holiday) – to be confirmed **Future meetings for 2024:** Tuesday, 2 July – 11am to 1pm w/c 9 September – to be confirmed w/c 4 November – to be confirmed All meetings held online unless otherwise specified.		
	2.10pm	**Close**		