

AGENDA

Digital Capabilities Sub-group Meeting

Time: 1:00pm-2.30pm

Date: 17 May 2018

Venue: Langley Room, Monkton Park, Chippenham SN15 1ER

Membership:	George Gill, Shahina Johnson, Paddy Bradley
Observers:	
In Attendance:	Debby Skellern, Julian Head, Adam Tissington
Apologies:	
Guests:	Christine Doel, Ross Gill (SQW), Ian Baker, Glyn Peach, Mandy Timbrell
Chair:	George Gill
Minutes:	Debby Skellern

Item	Timing	Topic	Paper No.	Lead
1	13:00	Welcome and declaration of conflicts of interest		GG
2	13:05	Minutes of the last Sub-group meeting	5.1	GG
3	13:10	Key findings and recommendations of the draft Digital Strategy	5.2 To follow	CD/RG
4	14:10	Institute of Coding and digi sheds	verbal	MT/PB
5	14:25	AOB		GG
6	14:30	Close		