

	Minutes of Ideas, Infrastructure, & Place (IIP) Subgroup Meeting 13 September 2023
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Date: Wednesday, 13 September 2023
Time: 10am – 12noon
Venue: via Microsoft Teams call

Name of Member	Organisation	Attendance
Rory Bowen (RB)	Wiltshire Council	✓
David Dewart	Swindon Borough Council	Apologies
Tom Harrison (TH)	SWLEP Director	✓
Victoria Moloney (VM)	Wiltshire Council	Apologies
Debby Skellern (DS)	SWLEP Acting CEO	✓
Suzanne Wigmore (SW)	SWLEP Director	✓
Guest(s)	SWLEP Ltd Tim Burghes (TB) ✓ / Chris Stevens (CS) ✓ - SWLEP	
Chair	Suzanne Wigmore (SW)	
Minutes	Deborah House (DKH)	

Item	Narrative	Deadline
1.0	Welcome, introductions and apologies	
	<p>The meeting opened at 10.02am. SW welcomed everyone to the meeting and apologies noted.</p> <p>Congratulations were offered to DS in her new role as Acting CEO and her first attendance at this Subgroup in the role.</p>	
2.0	Minutes and Matters arising	
2.1	Approval of minutes from 5 July 2023.	
2.2	<p>Matters Arising:</p> <p>The Matter Arising was on the agenda.</p> <p>The Chair referred to the consultation process on the proposal to reduce manned ticket offices at railway stations. The response was awaited with interest, in particular with regard to Chippenham station.</p>	

Item	Narrative	Deadline
3.0	Subgroup Governance	
	<p>DS spoke to the paper and presented on the rationale for the proposed merger of the IIP and Business Environment Subgroups. The presentation can be accessed by following the link below:</p> <p>https://static.swlep.co.uk/swlep/docs/default-source/sub-groups/infrastructure-ideas-and-place-subgroup/2023/13-sept-2023/subgroup-merger.pdf?sfvrsn=8bc6a081_3</p> <p>The Subgroups had been established to underpin the priorities contained within the Local Industrial Strategy (LIS). The capital programmes were now concluded, and the smaller allocation of priorities were being actively monitored. There was increasing cross-over between the two Subgroups, so now appeared to be a good opportunity for them to merge.</p> <p>The proposed merger was agreed and names for the new combined Subgroup were discussed with an additional suggestion of Business, Ideas and Place. The merger proposal and name suggestions would also be put before the Business Environment Subgroup at its meeting on 18 September.</p> <p>The Ideas, Infrastructure & Place (IIP) Subgroup: AGREED to merge its activities with the Business Environment Subgroup; and would recommend to the SWLEP Board that the merger of the Subgroups be approved.</p>	
4.0 Infrastructure		
4.2	<p>Item taken out of order.</p> <p>The Western Gateway Rail Vision Parliamentary Reception feedback</p> <p>TH spoke to the meeting on the official launch of The Western Gateway Rail Vision last week at a Parliamentary Reception. A select number of politicians had endorsed the Vision and many stakeholders were in attendance including the Leader of Swindon Borough Council, GWR, Cardiff City Region and Swansea City Councillors etc. Sir Robert Buckland KC MP gave the speech in his role as Co-Chair of The Western Gateway APPG.</p> <p>The aim behind the Vision was to regenerate the economy between Cardiff and the other areas of The Western Gateway by improving</p>	

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4.2	<p>connectivity. The pan-partnership was currently working with Arup to enhance the various schemes up to 2035.</p> <p>As an aside, TH mentioned a new project taking shape in London near Stratford around rail sidings. Network Rail, working with other stakeholders, was developing the land with a strong focus on place shaping. This was a new approach for the organisation.</p> <p>Updates on Devizes, Wilton and Corsham stations could be given at a future meeting.</p> <p>The All Party Parliamentary Group (APPG) Freight & Logistics update</p> <p>TH updated the group on the APPG Vision for 2050 which included a wide range of stakeholders.</p> <p>The Vision was almost a year old, and a survey had been arranged to report feedback; the deadline for completion had been extended to secure greater feedback. A video was being produced from Lord Waverley which would hopefully give the industry the nudge needed to complete the survey.</p>	
5.0 Ideas		
	<p>Carriage Works Phase 2b completion update</p> <p>Apologies were sent and the progress update on the Carriage Works Phase 2b was rolled forward to a future meeting.</p>	
6.0 Place		
6.0	<p>Swindon Borough Council, UKSPF</p> <p>Apologies were sent and the update on Swindon Borough Council's UKSPF was not available so this item would be rolled forward for a future meeting.</p>	
7.0 AOB and items for the next meeting		
	<ul style="list-style-type: none"> A request had been made to members of the South Wales Industrial Cluster (SWIC) and Western Cluster to present on the recent hydrogen bid. They were unable to attend on this occasion but were open for a future meeting. The bid decision was expected on 18 September. 	



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	<ul style="list-style-type: none">• Since Paddy Bradley's departure, DS had been approached to join the iCAST Board. A meeting was being held next week and she would keep the Subgroup informed of developments.• DS had met up with the Westbury Site Development Group. RB stated he could join future meetings, but it was felt premature at this stage.• RB would forward the Trowbridge Place Board meeting invitation to DS for 20 October.• SWLEP had not been invited to join the Chippenham Partnership Board. However, it was still keen to hear what was happening in the area.• CS advised that he attended Salisbury Place Board and was keen to maintain a presence.• The Growth Hub had also been supporting the work of Dr Andrew Murrison MP in the Trowbridge area in collaboration with fsb by fielding a navigator for an event his office had organised.	
	<p>Next meeting: TBC subject to merger.</p> <p>Indicative dates for future meetings for 2024:</p> <p>w/c 8 January w/c 4 March w/c 7 May (Monday, 6 May being Bank Holiday) w/c 1 or 8 July w/c 9 September w/c 4 November</p> <p>Meeting will be held via Microsoft Teams/video conferencing unless otherwise advised.</p>	
	Meeting closed at 10.53am	