

S&W Careers Hub Steering Group

**YOUR
PLACEMENT**

December 2022

'To help every young person find their best next step.'

Overview



A one stop shop site for schools and colleges in Swindon and Wiltshire to collaborate with each other and employers on a range of meaningful employer encounters and experiences of the workplace.

The site will support work experiences – both virtual and face to face, careers events, immersion days and collapsed timetable days and provide a focussed place for the sharing of information and opportunities.

Aims

A light blue speech bubble containing the text "YOUR PLACEMENT" in dark blue, bold, uppercase letters.

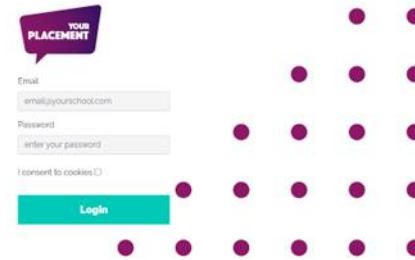
- To simplify finding and organising Work Experience placements for both schools and employers.
- Encourage more employers to offer work experience by removing barriers such as time and cost through digitalisation.
- Reducing the cost schools currently spend on Work Experience
- Increase the number of SME's that provide Placements
- Providing students real life experience of finding and applying for roles.
- Providing tools to support organising careers events

Development



Phase 1 was developed in partnership with Wiltshire College & University centre. This consists of a platform of recorded employer videos and other relevant student activities.

- Career video hosting platform
- Productionise the platform
- Foundations in place for feature enhancement/addition
- Cloud hosted



Development

YOUR
PLACEMENT

Phase 2 will be developed in partnership with Ridgeway School and 6th Form College as the educational partner with the development team to:

- manage/monitor the budget and development of the project over 2 years.
- provide an administrative resource to project manage the onboarding of schools/colleges and employers and to the launch of the platform during its pilot period.
- provide students to take part in the pilot activity.

Employers will be recruited in partnership with the Careers Hub team, through Employer Engagement EC role and SWLEP teams.

Development Plan

Phase One

- Content hosting
- Platform re-design
- Updated infrastructure

Phase Two 2022/2023

- Content hosting
- F2F/Virtual Placement advertisement
- Employer self sign up
- Employer certification storage/check
- Placement application process
- Employer dashboard – Post for event help/support
- Events booking

*Phase Three 2023/2024

- Ability to arrange virtual WE sessions
- Pre interview questions linked to virtual placements
- Virtual session booking
- Session reminders
- Student feedback
- Placement Completion certificate
- *TBC

Project Plan

Key Dates

Start Date	End Date	Task	Responsible
Oct 2022	31/01/2023	Phase 2 development	YP
Oct 2022	31/01/2023	Apprentice recruitment underway	Ridgeway
01/11/2022	28/02/2023	Employer Engagement/enrolment	CEC/Ridgeway
01/02/2023	28/02/2023	Testing and UAT	YP/Ridgeway
01/03/2023	31/03/2023	Rework/testing and sign off	YP/Ridgeway
01/04/2023	30/06/2023	Trial release for Ridgeway, Highworth and Malmesbury schools	All
30/04/2023	July 2023	Swindon and Wiltshire Schools Sign up for Sept term	YP/CEC
01/09/2023		Swindon and Wiltshire Rollout	All



School Dashboard

YOUR PLACEMENT
👤

Queensdown School
Hyde Road, Swindon, SN3 8TY | 01 Oct 2022 - 30 Oct 2022 | [Edit details](#)

+ Add a student

🏢 Add an employer

👥 Add a class

Applications for approval

	Applied	
Ralph Wiggum <small>Athena Positronics • DevOps Technician</small>	4 days ago	View ⋮
Millhouse Van Houten <small>Company Name • Job title</small>	1 day ago	View ⋮
Nelson Muntz <small>Company Name • Job title</small>	10 days ago	View ⋮

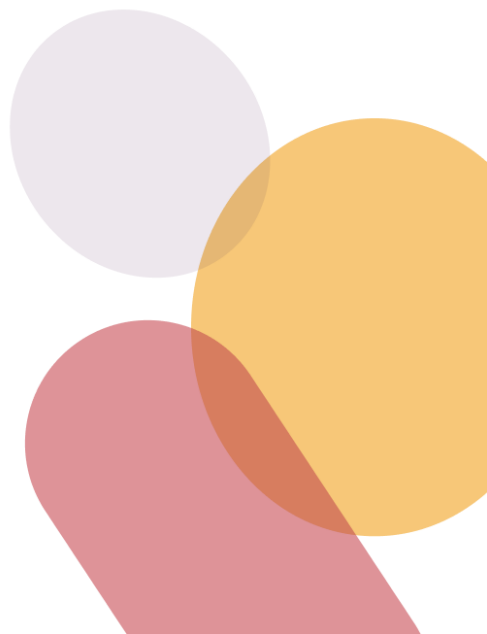
[View all applications](#)

Your Account

👤 Edna Crabapple

✉ e.crabapple@queensdown.ac.uk

[Edit my details](#)





Student Dashboard

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DASHBOARD PLACEMENT SEARCH

Welcome Ralph

Your Applications

	Applied	Status	
DevOps Technician Athena Positronics • Information Technology	4 days ago	Employer Accepted	Accept ⋮
IT Technician Quintillion Tech • Information Technology	1 day ago	Pending review	View ⋮
Developer Integrated Systems • Information Technology	10 days ago	Employer Declined	View ⋮

Your CV

Ralph Wiggum CV.pdf
Uploaded 10/09/2022

[Upload new CV](#)
[Delete CV](#)

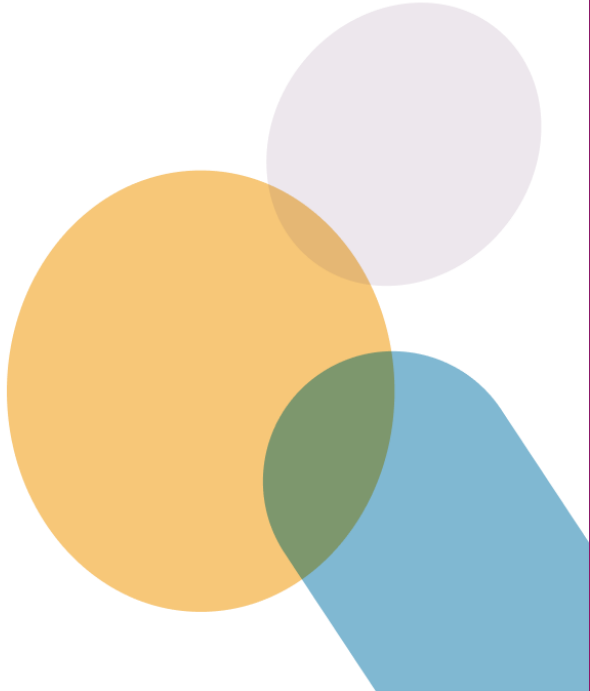
Your Details

Ralph Wiggum

martin@yourplacement.org

Queensdown School
Class 7C

[Edit my details](#)





Employer Dashboard

YOUR PLACEMENT
DASHBOARD MY PLACEMENTS APPLICATIONS MY ACCOUNT

Athena Positronics

📍 Wardchurch House, Swindon, SN3 5JU
🏢 Information Technology, Office, Admin, Manual
[Edit details](#)

Risk Assessment
Liability Insurance
Safeguarding policy
Health & Safety Policy

+ Add a placement

Applications for review

	Applied	
Devops Technician <small>Ralph Wiggum • Queensdown School</small>	4 days ago	<div style="border: 1px solid #ccc; padding: 2px 5px; display: inline-block;">View</div> ⋮
Project Co-ordinator <small>Milhouse Van Houten • Queensdown School</small>	1 day ago	<div style="border: 1px solid #ccc; padding: 2px 5px; display: inline-block;">View</div> ⋮
Receptionist <small>Nelson Muntz • Queensdown School</small>	10 days ago	<div style="border: 1px solid #ccc; padding: 2px 5px; display: inline-block;">View</div> ⋮

[View all applications](#)

Your Details

👤 Monty Burns
✉ mburns@athenapositronics.com

[Edit my details](#)

Your Policies

Risk Assessment

📄 Athena Work Experience Risk.pdf
Expires 10/05/2023

Upload

Clear

Liability Insurance

📄 Legal_and_General_HTNK...76.pdf
Expires 12/06/2023

Upload

Clear

Safeguarding Policy

📄 AthenaSafeguarding May 22.pdf
Expires 10/05/2023

Health & Safety Policy

⚠ External Assessment H&S 21-22.pdf
Expires 12/11/2022



Placement Search

YOUR PLACEMENT
DASHBOARD **PLACEMENT SEARCH**

Find a placement

DevOps Technician <small>Athena Positronics • Information Technology</small>	Swindon, SN3	2 weeks	12/05/2023	View
Placement Title <small>Employer Name • Industry</small>	Swindon, SN3	2 weeks	12/05/2023	View
Placement Title <small>Employer Name • Industry</small>	Swindon, SN3	2 weeks	12/05/2023	View
Placement Title <small>Employer Name • Industry</small>	Swindon, SN3	2 weeks	12/05/2023	View
Placement Title <small>Employer Name • Industry</small>	Swindon, SN3	2 weeks	12/05/2023	View
Placement Title <small>Employer Name • Industry</small>	Swindon, SN3	2 weeks	12/05/2023	View
Placement Title <small>Employer Name • Industry</small>	Swindon, SN3	2 weeks	12/05/2023	View
Placement Title <small>Employer Name • Industry</small>	Swindon, SN3	2 weeks	12/05/2023	View
Placement Title <small>Employer Name • Industry</small>	Swindon, SN3	2 weeks	12/05/2023	View

Prev 1 2 3 Next

Filters

[Apply](#)
[Clear](#)



DevOps Technician

Athena Positronics • Information Technology

 Wardchurch House, Swindon, SN3 5JU  2 weeks  12/05/2023

You will be responsible for ensuring the overall management and assurance of our development and operational processes, from deployments to monitoring to testing.

You will play an active role in day-to-day development alongside our development teams but have a particular focus on managing our products in development, reference and operational environments.

Key Tasks

- Deploy, maintain and manage systems, services and infrastructure.
- Undertake automation of system provisioning, management and monitoring.
- Work with the development and support teams to create ultra-scalable, flexible and highly reliable systems.
- Make the lives of the development and support teams easier through the use of repeatable process automation.
- Administer development, reference and operational systems.
- Undertake the installation, management, maintenance and monitoring of a large estate of physical, virtual and containerised systems.
- Develop solutions for customer-specific integrations and operational tasks.

Relevant Subjects

[Information Technology](#) [Computing](#) [ICT](#)



[View company details](#)

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Swindon and Wiltshire Careers Hub

Contact us: CareersHub@Wiltshire.gov.uk

Twitter: www.twitter.com/SWCareersHub

LinkedIn: www.linkedin.com/company/swcareershub/

Website: [The Careers Hub | SWLEP](#)