



<b>Attendees</b>	Ian Durston (ID) SWLEP/ David Phillips (DP) Wiltshire Borough Council/ Anne Stevens (AS) Swindon Borough Council/ James Jackson (JJ) Systra/ David Bishop (DB) Systra/ Ian Baxter (IB) SLC/ Mark Beckett (MB) SLC
<b>Apologies</b>	
<b>Chair</b>	Ian Durston (ID)
<b>Minutes</b>	Trudie Clarkson (TC)
<b>Venue</b>	Committee Room D, Monkton Park, Chippenham, SN15 1ER
<b>Start time</b>	10:30am
<b>Finish time</b>	12:30pm

<b>1.0</b>	<b>Welcome and Introductions</b>	<b>Lead</b>
	ID welcomed everyone.	<b>ID</b>
<b>2.0</b>	<b>Contract &amp; Purchase Order</b>	<b>ID/JJ</b>
	JJ stated that contracts have now been signed, and they are awaiting their return. <b>Action</b> - ID is to chase the purchase order.	
<b>3.0</b>	<b>Status of Information required from SWLEP Team</b>	<b>JJ/DP/AS</b>
	Systra have all information required to date.  Only issue is with Local Plan and allocations in relation to the rail network. These are subject to change, but further information cannot be provided at present. <b>Action:</b> DP and AS to inform Systra of any updates/changes as soon as practicable.	
<b>4.0</b>	<b>The role of the Strategy</b>	<b>IB</b>
	IB gave a presentation on the team's approach to strategy. Some key points were: <ul style="list-style-type: none"> <li>- Control point 6 till 2024 is all about existing railway, therefore new projects have approx 20 year lead times</li> <li>- Electrification of GWR is NR focus</li> <li>- Projects can be DfT funded or market led proposals</li> <li>- Western Route Study carried out in 2015, including an ITSS</li> <li>- Direct connectivity encourages people on to railway</li> <li>- Alliance with other LEPs/LAs may be necessary for services</li> </ul>	



<b>5.0</b>	<b>Stakeholder engagement summary and Update on workstreams</b>	<b>JJ</b>
	<p>Following a presentation by JJ it was discussed and decided that the Stakeholder Engagement Survey will be extended by a week until 7 September. This is to cover summer holidays.</p> <p>Systra is in contact with Claire Mahoney (System Operator – Great Western Route) Network Rail. Feedback from key rail interest groups has been received.</p> <p><b>Action:</b> DP and AS to send out the form to all local councillors. <b>Action:</b> Form to be sent to Ludgershall Town Council by DP</p> <p>DP has sent all previous submissions by stakeholders to Systra and current GWR consultation shows nothing significant that is new.</p> <p>Meetings with DfT have indicated that:</p> <ul style="list-style-type: none"> <li>- They are amenable to extending TransWilts to Southampton</li> <li>- Future new fast trains from Paddington to Bristol Parkway are sacrosanct</li> <li>- Oxford to Bristol will be very difficult</li> <li>- Link to Oxford/MK/Cambridge Arc more feasible</li> </ul> <p><b>Action:</b> ID to provide Chippenham Station plans <b>Action:</b> AS to provide Swindon Town Centre plans (in consultation with Philippa Venables)</p> <p>A stakeholder event will be held in the future, after the options testing stage, which will include Board members, to show merits and considerations of the rail strategy. This may include local MP's from the relevant areas of consideration, this may possibly include Michelle Donelan, John Glen, Claire Perry, Dr Andrew Murrison, James Gray.</p>	
<b>7.0</b>	<b>Long List of Service Options Discussion</b>	<b>JJ</b>
	<p>Station and service options resulting from the stakeholder engagement exercise to date, and initial analysis, were presented by Systra.</p> <p>It was agreed that analysis (accessibility, GVA etc.) on all would continue, with the exception of Marlborough station which would not be taken forward, and only some high level analysis being carried out on Hullavington station.</p> <p>The result will be 4 or 5 packages of new services and stations linked to GVA, with a few achievable ideas. It was noted that the report must consider other connecting LEP areas, as this may aid implementing the strategy.</p>	



<b>8.0</b>	<b>Work going forward</b>	<b>JJ/ID</b>
	Next meeting to be held beginning of October, which will review packages of options prior to submission to LEP November Board (followed by Stakeholder event).	
<b>9.0</b>	<b>AoB. Close 12:55</b>	<b>ALL</b>
	No other business	
	<b>Meeting Dates</b>	
	Date for next meeting: 9 October, 1:00pm-3:00pm, Riverside Room, Monkton Park, Chippenham	